

# THURNBY AND BUSHBY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 2 AUGUST 2021, AT 7.00 P.M.

### PRESENT

Members: Mr H Gopsill (Chair), Mrs A Burrell, Ms J Cohen, Mrs K Goodacre and Mrs M Wakley  
District Councillor, Mr P Elliott

Clerk: Mrs S Bloy

Project Officer: Mr S Swinden

Members of the public: There were four members of the public present.

### 21/172 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Ms F Adam, Mr C Booth, Mrs E Hale and Mr R Lamming. Apologies were also received from County/District Cllr Mr S Galton.

### 21/173 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

No requests had been received.

### 21/174 MINUTES OF THE MEETING HELD ON MONDAY 12 JULY 2021

The minutes were approved and signed as a due record.

### 21/175 MATTERS ARISING FOR INFORMATION

Minute 21/157 – planning application 21/01053/FUL (27 Dalby Avenue, Bushby). It was reported that the Clerk had been contacted by the applicant in relation to the Council's objection to the above. The Clerk had responded that the Parish Council had submitted its response as a consultee and that the decision regarding the application rests with the Planning Authority.

### 21/176 MATTERS RAISED BY MEMBERS OF THE PUBLIC (PUBLIC SESSION)

a) Traffic issues on Grange Lane - A member of the public reported that farm tractors with wide trailers containing hay bales are using Grange Lane. These appear to be coming from Stoughton Road.

In addition, the resident raised the following concerns in relation to the pedestrian safety scheme on Grange Lane:

- the scheme causes confusion for drivers from both directions;
- drivers from the east (Main Street/Court Road into Grange Lane) disregard the priority working notices;

It was agreed that these matters be referred to the Highways Authority. The member of the public left the meeting.

b) "The Hub", Manor Field, Thurnby - Prof D Chiddick, addressed the meeting on behalf of the Hub Steering Group and outlined the history of the project to upgrade and extend the current Manor Field Pavilion to provide a café and community facility with revised car parking provision. He stated that negotiations regarding the granting of a 125-year lease with HDC were nearing completion and that there had been an indication of support from HDC for the proposed reconfiguration of car parking.

Prof Chiddick was thanked for the update. It was noted that while the Parish Council had previously given in principle support to a proposal by St Luke's Church for the development of The Hub, the PC would be considering the associated planning application later in the meeting. A number of issues were raised by members of the PC and preliminary responses were received. Consideration of these issues is provided in the PC's formal response to the planning application (minute 21/182 refers). Representatives of the Hub Steering Group left the meeting.

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### 21/177 DELEGATION TO CLERK IN EXCEPTIONAL CIRCUMSTANCES

It was noted that there had been no exceptional delegations since the meeting held on 12 July 2021. It was proposed by Mrs A Burrell and seconded by Ms J Cohen that the emergency delegation agreement resolved at the meeting held on 23 June 2021 continue to the next meeting. This was RESOLVED.

### 21/178 CLERK'S REPORT

The following matters were reported:

a) Planning Decisions:

21/00556/FUL – erection of 2 storey side and rear extensions and single storey side and rear extensions, porch to front, internal and external alterations and close boarded fencing (1 Chestnut Drive, Busbhy). Approved.

21/00934/FUL – erection of porch (retrospective) (45 Telford Way, Thurnby). Approved.

21/00947/FUL – erection of single storey rear extension (20 Cowslip Lane, Thurnby). Approved

21/00968/FUL – works to trees (LCC TPO 13) (12 Newstead Avenue, Bushby). Approved.

21/00969/PCD – discharge of conditions (39 Main Street, Thurnby). Approved.

b) LRALC round robin and other emails – while noting the request from the LRALC to circulate the Friday “Round Robin” to all councillors, it was agreed that the Clerk would only forward these when there is content of specific relevance to the PC.

c) MUGA signage and new logo for Parish Council – it was noted that the replacement signs had been installed and that the new logo will be incorporated into stationery and the website. A similar sign has been ordered for installation at the Wadkins tennis courts.

d) LCC meeting with clerks – it was reported that the Clerk had raised the issue that the temporary 20 mph signs installed during the Covid-19 lockdown were flimsy and not fit for purpose. This had been noted together with the need to remove any remaining signs. It was reported that in the meantime a resident had removed all signs in Thurnby and Bushby and that the Chair had written expressing the PC's thanks. In addition, the Clerk had raised concerns with the LRALC and at the LCC meeting regarding an article in the recently circulated LCC publication “Leicestershire Matters” – this is addressed later in the meeting (minute 21/184 refers).

e) LCC Members Highways Fund – it was reported that County Cllr Mr S Galton had been granted a fund of £25k for use within the Launde Ward, noting that this is across all 28 parishes located in the Ward.

### 21/179 COUNCILLORS' REPORTS

There were no matters to report.

### 21/180 FINANCIAL MATTERS

a) Festive lights – it was proposed by Ms J Cohen and seconded by Mrs K Goodacre that the quotation by Gala Lights for supply and installation of festive lights be approved. This was RESOLVED.

b) Monkey Challenge at Fernvale and St Luke's – as agreed an 8 meter length Monkey Challenge has been installed at Fernvale School at a cost of £895.00 + VAT. It was reported that St Luke's School is still to provide a response and agreed that the Clerk make further contact.

c) Payments

i) Target (dog bins) - £421.20 (351.00 + 70.20 VAT

ii) Countesthorpe Health Centre (Sick Letter) - £35.00

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- iii) Tony Crowther Consultancy Ltd (Revised risk assessment) - £50.00
  - iv) Creative Curtains and Blinds (blinds at Hill Court) - £434.00 (372.00 + 62.00 VAT)  
– confirmation of payment approved by HG and AB
  - v) Soar Valley Press (signs for MUGA) - £380.48 (317.07 + 63.41 VAT)
  - vi) DCK Accounting Solution payroll) - £30.00 (25.00 + 5.00 VAT)
  - vii) S R Bloy (Salary) - £1076.92
  - viii) S R Bloy (reimbursement for purchases) - £32.49
  - vii) S L Swinden (Salary) £216.47
  - viii) Tony Crowther Consultancy Ltd (Litter picking risk assessment) – £250.00
  - viii) Finding fitness (Monkey challenge at Fernvale School) – £1074.00 (895.00 + 179.00 VAT)
  - ix) ICP Cleaning Services (deep clean + regular clean) - £135.07 (112.56 + 22.51)
- It was proposed by Mrs A Burrell and seconded by Mr H Gopsill that the above payments be approved. This was RESOLVED.

### 21/181 RISK ASSESSMENTS

The following updates on risk assessments were reported:

- a) Hill Court Community Centre – in addition to the annual review, the current risk assessment will be reviewed in the light of Government guidance regarding Covid-19.
- b) Litter picking – a risk assessment regarding Community Litter Picks is being prepared.

### 21/182 PLANNING APPLICATIONS

Mrs A Burrell did not take part in discussion other than to provide advice.

[21/00917/FUL](#) – erection of single storey front and rear/side extensions (amended plans) – 27 Station Road, Thurnby. It was agreed to submit a NEUTRAL response.

[21/01293/TCA](#) – works to trees (58 Main Street, Bushby). Having consulted with the tree warden it was agreed to submit a NEUTRAL response.

[21/01348/FUL](#) – erection of single storey front/side extension, alteration to fenestration, creation of parking area, extension of play area, creation of additional access for pedestrian and vehicular use (delivery and staff) (The Pavilion Village Hall, Grange Lane, Thurnby).

As previously noted, (minute 21/176 refers), the Parish Council had given in principle support for “The Hub”. This included an understanding by Parish, District and County Councillors that, changing facilities in line with the current status as a Sports Pavilion would be included in any planning application.

In considering the related planning application it was agreed to submit a NEUTRAL response. However, the following issues were raised as concerns/questions for consideration/action by the case officer.

- The inaccuracy in the application of the description of the Manor Field (Sports) Pavilion as a Village Hall.
- Change of use – while the Manor Field recreation ground is not currently formally used as a football pitch, it is still included in the Sports England listing and the Pavilion should therefore remain in planning terms as a sports pavilion. The ground is well used by local children/youths/families and it is understood that there is regular informal use as a pop-up training pitch by a local group of footballers. As noted above, Parish and District Councillors had been led to believe that changing/showering facilities would be included in any planning application for the Manor Field (Sports) Pavilion.
- Proposed new access off Grange Lane – while this will clearly be a matter for the Highways Authority to determine, it was noted that the proposed access for deliveries

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and waste collection was clearly inadequate as a vehicle access. However, if it was only for access on foot with delivery/refuse vehicles parked on Grange Lane, then the proximity of the access to the Grange Lane/Uppingham Road junction was still perceived to be a major safety issue.

- Off-street parking – again, while this will be a matter for the Highways Authority to determine, the proposed parking is inadequate to meet current and future requirements, including for example: a heavily used play area; before and after school parking for parents/carers of children attending St Luke's School; and regular use of the recreation ground (including the MUGA); as well as the needs of the proposed café/community facility.

- Proposed relocation of car parking – concerns regarding loss of established trees; potential safety issues in relation to proximity to existing zip wire; lack of consultation regarding movement of existing play equipment, picnic benches etc.

- Proposed re-siting of the play equipment – appropriateness of new location with particular safety concerns regarding closeness to the pond and proximity to the proposed new access through to Grange Lane.

- Environmental issues – concerns regarding loss of trees on the existing play area, noting the amenity value of several trees which are estimated as being 40 years old. Concern is particularly noted in relation to the omission of the pond to the north-western corner in the environmental impact report. Additional concerns regarding removal of sections of hedgerow adjacent to the pond and impact on the ditch.

- Construction management – while noting that this will clearly be an issue for the planning authority, concerns regarding the impact on the play area and the use of other amenities, such as car parking, during construction.

[21/01349/FUL](#) – erection of a single storey rear, side and front extensions to include garage conversion to habitable accommodation (30 Charnwood Drive, Thurnby). It was agreed to submit a NEUTRAL response.

[21/01352/FUL](#) – erection of single storey front and rear extensions and front and side extensions (3 Forest Rise, Thurnby). It was agreed to submit a NEUTRAL response.

### **21/183 PLANNING ENFORCEMENT AND COMPLIANCE MATTERS**

Telford Way – it was reported that following intervention by HDC Planning Enforcement, action has been taken by the landowner regarding clearance of fly tipping and related issues in the vicinity of the garages at the end of Telford Way. Other matters relating to the ownership of and responsibility for the disused railway embankment are ongoing.

### **21/184 RESPONSE TO “What Councils Do” ARTICLE IN LCC’S PUBLICATION “LEICESTERSHIRE MATTERS”**

It was reported that the Clerk had raised issues with the LRALC regarding inaccuracies in the above article and the consequential impact on expectations by residents. These matters had been raised at a recent meeting of LCC and Parish/Town Councils and assurances had been made that the issue would be raised with the LCC Communications Team.

### **21/185 HIGHWAYS MATTERS**

a) Update regarding on street parking issues on Grange Lane – it was reported that a response is still awaited from the local policing team.

b) Update on provision of Mobile Vehicle Activation Signs (MVAS) – it was reported that consultation letters are being circulated to properties which might be affected.

c) Parking on Main Street, Thurnby including request to Highways for Enforcement Officer presence – it was reported that a response is still to be received.

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- d) Request from Chair of Fernvale Governors for additional zig zag markings on Pulford Drive – it was agreed that this be forwarded to the Highways Authority.
- e) Update on issues relating to RTA on Stoughton Road including consideration of funding SLOW markings on the highway – the response provided by Mr D Cox, Highway Inspection Manager to issues raised following an accident near to the layby on Stoughton Road was noted. A speed and flow survey is to be undertaken during the autumn, during school term time. It was agreed that the Parish Council did not wish to consider funding SLOW markings on the road, as it was felt should be the responsibility of Highways.

### **21/186 ENVIRONMENTAL MATTERS**

- a) Tree warden report – the report as previously circulated was noted. It was proposed by Mrs A Burrell and seconded by Mr H Gopsill that Mr B Wakley be appointed as a second tree warden. This was RESOLVED.
- b) Litter at Manor Field – concerns were expressed at recent incidents of significant amounts of litter being left in the play area since the lifting of Covid restrictions on the numbers of people being permitted to gather. However, since initial incidents, there have been no further reports. It was agreed that the Clerk would ascertain the weekly schedule for emptying litter bins and litter picking.
- c) Litter bins/dog bins – it was reported that HDC are removing surplus litter bins across the district. This does not include those located on major roads or on areas of public open space. A plan of the bins which are proposed to be removed has been received and it was agreed that this be reviewed by the Clerk and Chair.
- d) TABS' proposal for a planting scheme on Telford Way green – it was reported that consultation letters are being delivered by TABS and that a report on responses will be presented to the PC at the meeting on 13 September.

### **21/187 UPDATE ON ADOPTION OF OPEN SPACE ON THE JELSON DEVELOPMENT OFF PULFORD DRIVE**

It was reported that guidance had been received in relation to VAT obligations regarding the above development and that further guidance is being sought regarding an appropriate location for funds to be transferred for the ongoing maintenance of the POS.

### **21/188 UPDATE ON THE PROPOSAL FOR AN INDOOR SPORTS FACILITY AT WADKINS**

It was reported that the PC had been informed that an application for s106 funding for the development of "The Hub" had been made to HDC for both tranches of the s106 Community Infrastructure Contribution from the Jelsons' Pulford Drive, Thurnby development (c. £174,000). It was noted that the PC and Ward District Councillors had not been asked to provide support for the application. It was agreed that the Clerk should email Mr T Day at HDC to express grave concern over the failure to abide by HDC's published procedures regarding applications for s106 funding.

### **21/189 LAUNCH OF A RURAL POLICING TEAM**

This was noted, but it was acknowledged that the scheme is aimed at rural communities and is not relevant to Thurnby and Bushby.

### **21/190 RURAL FARMERS' MARKET**

This matter was further deferred with the suggestion that it might be addressed as a Festive Market linked to the provision of festive lights.

**21:00** It was agreed to continue the meeting and complete the agenda.

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- 21/191 PROVISION OF AN ADDITIONAL DEFIBRILLATOR TO THE NORTH OF THE A47**  
It was agreed that the Clerk continue to pursue.
- 21/192 NOMINATION OF A VOTING REPRESENTATIVE AT THE LRACL AGM (SATURDAY 18 SEPTEMBER 2021) AND TO NOTE PROGRAMME FOR THE DAY**  
The above was noted. No parish councillors were available to represent the PC.
- 21/193 UPDATE ON THE BRITISH LIBRARY “UNLOCKING SOUND” PROJECT**  
It was noted that there had been some responses to requests for information regarding individuals who took part in the original recording.
- 21/194 AGENDA ITEMS FOR NEXT MEETING**  
There were no items identified.
- 21/195 DATE OF NEXT MEETING**  
The next meeting will be held at the Hill Court Community Centre on Monday 13 September 2021, commencing at 19:00.

The meeting closed at 21.05

Signed by Chair

Date: 13 September 2021