



THURNBY & BUSHBY PARISH COUNCIL



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MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 8 JULY 2019, AT 7.00 P.M.

PRESENT

Members: Mr H Gopsill (Chair), Mrs A Burrell, Mrs P Chamberlain, Mrs E Derrick, Mr J King, Mr R Lamming and Mrs M Wakley

District Councillor: Mr P Elliott

Clerk: Mrs S Bloy

In attendance: Mr S Swinden, Acting Secretary to the Neighbourhood Plan Steering Group (present for agenda item 15, Neighbourhood Plan)

Members of the Public: There were four members of the public present

ACTION

19/169 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Mrs K Goodacre, Mrs E Hale and Mrs S Johnstone. Apologies were also received from County/District Cllr Mr S Galton.

19/170 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

No requests had been received.

19/171 MINUTES OF THE MEETING HELD ON MONDAY 10 JUNE 2019

The minutes were approved and signed as a true record.

19/172 MATTERS ARISING FOR INFORMATION

The following matters were noted:

a) Minute 19/158 (Bank mandate) – it was noted that the amended authorisations are in progress.

b) Minute 19/161 (Urban grass cutting) – a generic response is to be issued by Leicestershire County Council regarding requests from Parish Councils to leave areas, which are currently under an urban grass cutting licence agreement with LCC, as “wildflower meadow”.

Clerk

19/173 MATTERS RAISED BY MEMBERS OF THE PUBLIC

It was noted that members of the public were in attendance in relation to agenda item 11 (minute 19/181 refers) and agreed that their observations be taken later in the meeting.

19/174 GENERAL PURPOSES COMMITTEE

It was reported that Mrs E Derrick and the Clerk are to meet to review the Standing Orders which will then be taken to a meeting of the GPC. The provisional revised date of 9 July 2019 has therefore been cancelled.

19/175 CLERK'S REPORT

The following planning decisions were reported:

19/00300/FUL – erection of a two storey side and rear extension; first floor side and rear extension; single storey rear extension, conversion of loft to habitable accommodation including dormer windows and rooflights to the front, side and rear, front porch, a detached garage with accommodation above and widening of the dropped kerb (revised scheme of 18/00951/FUL), (576 Uppingham Road, Thurnby).



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Approved.

19/00498/FUL – erection of gates (46 Dalby Avenue, Bushby). Approved.

19/00540/FUL – erection of garage and alterations to external areas to Plot 9 (9 The Cuttings, Thurnby). Approved.

19/00622/FUL – replacement of Crittal windows and doors with double glazed aluminium units – St Luke's School, Main Street, Thurnby. Approved.

In addition it was reported that the Parish Council has been invited to nominate representation on the HDC Ethical Governance Committee. It was agreed that the PC did not wish to nominate a representative and that the Clerk inform HDC accordingly.

Clerk

19/176 COUNCILLORS' REPORTS

There were no matters to report.

19/177 PLANNING APPLICATIONS

Mrs A Burrell did not take part in discussion other than to provide advice.

a) 19/00840/FUL – erection of dwelling (amended position of building), (60 Dalby Avenue, Bushby). It was noted that the Parish Council had previously submitted a NEUTRAL response to the application with a number of comments (minute 19/153b refers) including the lack of demonstration of the impact on the street scene. However, it was further noted that the impact on neighbouring properties was not clear in the original plans and agreed that the PC should further consider its view in the light of objections recently submitted by nos 58 and 62 Dalby Avenue. It was agreed that the PC amend its response to OBJECT with the following additional grounds to those previously submitted:

- overbearing impact on neighbouring properties and gardens due to height, massing and extent of the proposed development and consequent impact on the privacy of 58 and 62 Dalby Avenue.

b) 19/00867/FUL – demolition of existing conservatory, erection of rear single storey extension and roof alterations (47 Forest Rise, Thurnby). It was agreed to submit a NEUTRAL response with no comments.

c) 19/00904/FUL – erection of 2 storey front, 2 storey rear and single storey rear extensions (58 Dalby Avenue, Bushby). It was agreed to submit a NEUTRAL response with no comments.

d) 19/00915/FUL – proposed single storey side extension (54 Sedgefield Drive, Thurnby). It was agreed to submit a NEUTRAL response with no comments.

e) 19/01026/FUL – erection of single storey rear extension (10 Bennion Road, Bushby). It was agreed to submit a NEUTRAL response with no comments.

f) 19/01045/FUL – erection of single storey front extension and single storey rear extension (36 Hollies Way, Thurnby). It was agreed to submit a NEUTRAL response with no comments.

It was proposed by Mr J King and seconded by Mr R Lamming that the above decisions be approved. This was RESOLVED.

19/178 PLANNING ENFORCEMENT MATTERS

It was noted that the Clerk has raised a query with HDC regarding the height of a boundary fence near to the entrance to footpath D11 (Bushby to Houghton-on-the-Hill). It was agreed that the Clerk would also raise a query regarding the A-board advertising garage services, which is regularly placed on the grass verge on Uppingham Road, Bushby.

Clerk

19/179 SALE OF LAND OFF UPPINGHAM ROAD

It was noted that land owned by the Lilley Trust, situated to the south of Uppingham Road, with access behind the bus stop near to the Grange Lane junction has been put up for sale, with a closing date of 12 July 2019. The land is situated in a Green



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Wedge and is protected against housing development by the HDC Local Plan, although it could be used for other purposes such as sports or agriculture. It was noted that residents had expressed concerns regarding mature trees within the area which in their view have amenity value and have asked that the PC investigate placing TPOs on the trees. The Clerk has contacted HDC who have confirmed that a request for TPOs on the trees, on the grounds of threats to the trees or their amenity value, would require a written submission, ideally by a tree specialist. It was agreed that the Clerk ascertain the cost of producing a report, which may entail gaining access to the land.

Clerk

19/180 FINANCIAL MATTERS

It was proposed by Mrs A Burrell and seconded by Mrs P Chamberlain that the following be approved. This was RESOLVED.

Payments

- i) Quick Cabs (taxibus) – £48.00
- ii) ICP Cleaning Services (4 weeks Hill Court cleaning + supply of hand towels) - £157.58 (131.31 + 26.27 VAT)
- iii) JCS (window cleaning outside only) - £43.56 (36.30 + 7.26 VAT)
- iv) Target (dog bins – 4 weeks) - £117.80 (98.16 + 19.64 VAT)
- v) Turneys (urban grass cutting – May and June) - £1,834.12 (1,528.44 + 305.68)
- vi) Somerbys (internal audit – end of year and additional assistance during the year) - £420.00 (350.00 + 70.00 VAT)
- vii) LCC (Fees, works etc ref priority working on Grange Lane) - £29,568.00 (24,640.00 + 4,928.00 VAT)
- viii) LCC (TTRO advertising costs for temporary road closure) - £1,800.00 (1,500.00 + 300.00 VAT)
- ix) HMRC (PAYE and NI) - £806.35
- x) DCK Accounting Solutions (Payroll) - £30.00 (25.00 + 5.00 VAT)
- ix) S R Bloy (Salary) - £871.12
- x) HDC (monthly maintenance at Hill Court) – £51.11 In future to be taken by direct debit with waste services

Direct Debits

- i) Total Gas and Power (electricity at Hill Court) - £35.05
- ii) HDC (waste services (18.24 (no VAT) + monthly maintenance at Hill Court 51.11 + 10.22 VAT) - £79.57 (69.35 + 10.22 VAT)
- iii) ESPO (Gas at Hill Court) - £339.04
- iv) Service charge (quarterly) - £18.00
- v) EMH Homes (service charge and insurance) - £146.67
- vi) BT (phone and broadband – Clerk and Hill Court) - £133.92
- vii) CPRE to be added as an annual Direct Debit payment of £36.00

Purchases

- i) DMU (printing of flyer ref Grange Lane) - £43.00

19/181 HIGHWAYS MATTERS

- a) Grange Lane pedestrian safety scheme

It was noted that letters to residents immediately affected by the road closure during completion of the works had been distributed by both LCC Highways and the Parish Council. Work is due to commence on Monday 15 Jul 2019. It was further noted that other issues relating to road safety on Grange Lane would be considered by the Parish Council's Community Safety Working Group. It was requested by a resident that this include issues relating to obstruction to visibility caused by vehicles being parked on the Spinney, opposite to The Lodge.



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b) Parking enforcement at Fernvale and St Luke’s schools

It was reported that two visits by CEOs to both schools had resulted in three vehicles being observed, one of which had been issued with a notice at Fernvale school. In addition, the camera car had visited both schools and notices had been issued to three cars parked in the bus stop at St Luke’s. A further visit by the car is expected to take place before the end of term.

19/182 ADOPTION OF OPEN SPACE ON THE JELSON DEVELOPMENT OFF PULFORD DRIVE

It was reported that following a site visit a number of remedial issues had been agreed with Jelson Ltd, including: completion of work to enable the play area to be opened; clarification regarding ownership/maintenance in relation to two plots; access for mowing and hedge cutting equipment; removal of dead trees and those obstructing access for mowing; provision of a sum to allow planting of replacement trees in the autumn; completion of a tree survey of existing mature trees; provision of additional litter bins; completion of outstanding landscaping; resetting of the motorcycle barrier between footpath D19 and the development; and provision of a ramp to the new foot bridge installed on the informal football area between the Bushby and Scraftoft developments.

A quotation had been received from HDC to undertake the maintenance work of the public open space once this is transferred to the Parish Council. It was agreed that the Clerk request that the element relating to maintenance of areas to be left as meadow be revised to be for one cut and removal of cuttings in October.

Clerk

19/183 NEIGHBOURHOOD PLAN

Mr S Swinden reported that a formal meeting of the Neighbourhood Plan Steering Group had been held on 29 June, followed by an informal workshop at which amendments to the draft questionnaire had been considered. These are now being incorporated for further consideration and discussion with the Planning Consultant and the RCC. In addition, an application for Locality funding is being prepared, comprising a basic support grant and additional funding in respect of the inclusion in the Neighbourhood Plan of affordable housing provision. The questionnaire will be delivered to all households and made available on-line and through other social media. A consultation event(s) will be held to allow more detailed discussion. In addition, the importance of involving younger residents of the parish was acknowledged.

NP Steering Group

19/184 INDOOR SPORTS FACILITY AT WADKINS

It was reported that the access agreement with Scape Procure has still to be signed. This falls outside the expertise of the Parish Council’s solicitor, so further advice is being sought. Once signed, an initial meeting will be arranged.

19/185 TIMESCALES FOR APPLICATIONS FOR S106 FUNDING

It was agreed that the aim should be to submit an application in relation to sports facilities at Wadkins to the 24 March 2020 meeting (deadline for submission 17 January 2020).

19/186 ENVIRONMENTAL MATTERS

a) Tree wardens report – it was noted that the lime trees on Dalby Avenue are on LCC Highways land and are therefore their responsibility. The trees are due for an annual base trim and it was agreed that the Clerk ascertain when this will take place. Mark Goddard is to undertake some minor work to remove tree suckers in the parish and general work to the small shrub area on The Square.

Clerk

b) Other environmental matters – the following were noted:

- vegetation on boundary obstructing footpath at property on south side of Dalby



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- Avenue – Clerk to report to LCC Highways. **Clerk**
- erection of a fence at a property on Uppingham Road encroaching on the highway **Clerk**
– Clerk to report.
- public footpaths (jitties) – these are in need of spraying. Clerk to report to **Clerk**
Highways.

19/187 AGENDA ITEMS FOR NEXT MEETING

The following was agreed:

- Report of Community Safety Committee.

19/188 DATE OF NEXT MEETING

The next meeting will be held on Monday 12 August 2019, commencing at 7.00 pm at the Hill Court Community Centre.

The meeting closed at 20:40.

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Chair, 12 August 2019