



THURNBY & BUSHBY PARISH COUNCIL



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MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 8 APRIL 2019, AT 7.00 P.M.

PRESENT

Members: Mrs P Chamberlain (Chair), Mrs A Burrell, Mrs E Derrick, Mr H Gopsill, and Mr J King.

Clerk: Mrs S Bloy

Members of the Public: There were three members of the public present.

ACTION

19/81 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Mrs K Goodacre and Mr R Lamming. Apologies were also received from County/District Cllr Mr S Galton and District Cllr Mr P Elliott.

19/82 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

There were no requests for dispensation.

19/83 MINUTES OF THE MEETING HELD ON MONDAY 11 MARCH 2019

The minutes of the above meeting were approved and signed as a true record.

19/84 MATTERS ARISING FOR INFORMATION

There were no matters arising.

19/85 MATTERS RAISED BY MEMBERS OF THE PUBLIC

There were no matters raised by members of the public.

19/86 GENERAL PURPOSES COMMITTEE

The provisional date of Thursday 9 May was noted, should items requiring a meeting of the GPC be agreed later in the meeting.

19/87 CLERK'S REPORT

The following matters were reported:

a) Planning decisions:

19/00158/FUL – erection of single storey side extension (7 Herrick Drive, Thurnby).
Approved.

19/00267/TCA – works to trees (6 Main Street, Thurnby). Approved.

b) Urban grass cutting – it was noted that the first cut of the 2019-20 season has taken place and agreed that the Clerk write to the contractor commending them on an excellent job. It was noted that a small area of grass verge in front of four properties on Sedgefield Drive has been replaced with tarmac and dropped kerbs. This area has been removed from the urban grass cutting schedule.

Clerk

19/88 COUNCILLORS' REPORTS

Mr H Gopsill reported that subsidised funding for the 747 bus route has been confirmed to 2020.

19/89 STATEMENT OF PERSONS NOMINATED FOR ELECTION TO THE PARISH COUNCIL

It was noted that, following the close of nominations on Wednesday 3 April 2019, nine Councillors were elected uncontested to Thurnby and Bushby Parish Council. As the number of seats (10) is greater than the number of candidates, there will not be a parish council election on 2 May 2019.



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19/90 PLANNING APPLICATIONS FOR CONSIDERATION

Mrs A Burrell did not take part in discussion other than to provide advice.

- a) **19/00069/FUL** – erection of single storey rear extension and first floor rear extension (19 Charnwood Drive, Thurnby). Amended Plans. It was noted that while the revised plans show a slight movement of the boundary of the rear single storey extension with the neighbouring property, the overall impact of the proposed development has not been addressed. It was agreed to OBJECT to the application on the grounds that the amended plans do not address the Parish Council's objection to the original application.
- b) **19/00300/FUL** – erection of 2 storey side and rear extension; first floor side and rear extension, single storey rear extension, conversion of loft to habitable accommodation, including dormer dormer windows and roof-lights to the front, side and rear, front porch, a detached garage and accommodation above and widening of dropped kerb (revised scheme of 18/00951/FUL), (576 Uppingham Road, Thurnby). It was agreed to submit a NEUTRAL response with no comments.
- c) **19/00332/FUL** – erection of single storey side and rear wrap around extension to include installation of 3 flat roof windows (11 Anthony Drive, Thurnby). It was agreed to submit a NEUTRAL response with no comments.
- d) **19/00333/TPO** – works to trees (LCC TPO 13), (10 Newstead Avenue, Bushby). It was agreed to submit a NEUTRAL response with no comments.
- e) **19/00360/ADV** – installation of two non-illuminated standing signs (Mynt, 720 Uppingham Road, Thurnby). It was agreed to SUPPORT the application.
- f) **19/00383/FUL** – erection of 2 story side extension, single storey rear extension, conversion of loft space, rear dormer, Velux windows and porch to front elevation (9 Anthony Drive, Thurnby). It was agreed to OBJECT on the following grounds:
- massing and over development of the site:
 - lack of adequate off-street parking.
- g) **19/00430/TPO** – works to trees (LCC TPO 6) 22 Hollies Way, Thurnby). NOTED that approval has been given by the LCC Landscape Officer
- h) **19/00459/NMA** – retention of existing outbuildings for the use as plant and boiler rooms (proposed NMA to 18/00805/FUL), (13 Dalby Avenue, Bushby). NOTED.
- i) **19/00463/DEM** – prior notification for proposed demolition of dwelling and associated outbuildings (60 Dalby Avenue, Bushby). NOTED.
- j) **19/00486/FUL** – erection of dual pitch roof to existing porch and garage and external alterations (20 Anthony Drive, Thurnby). It was agreed to submit a NEUTRAL response with no comments.
- k) **19/00497/FUL** – proposed alterations to form new roof (52 Sedgefield Drive, Thurnby). It was agreed to submit a NEUTRAL response with no comments.
- l) **19/00501/TPO** – works to trees (fell) (LCC TPO 13), (6 Bennion Road, Bushby). It was agreed that the views of Mr A Shaw, LCC Landscaping Officer be sought.
- m) **19/00503/FUL** – installation of steps and raised patio decking area to rear (retrospective), (771 Uppingham Road, Thurnby). It was agreed to take this as an additional planning application. It was agreed to submit a NEUTRAL response, with no comments.
- It was proposed by Mr J King and seconded by Mr H Gopsill that the above decisions be approved. This was RESOLVED.

19/91 PLANNING ENFORCEMENT

The following matters were reported:

- a) 18/00104/COUS – following refusal of planning application 18/02115/FUL (revised scheme of 18/01171/FUL), (1 Bennion Close, Bushby), the matter has been referred back to planning enforcement for action.



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b) A new case has been opened at a property on Somerby Road, Thurnby.

19/92 **ADOPTION OF PUBLIC OPEN SPACE ON THE JELSON DEVELOPMENT OFF PULFORD DRIVE**

It was reported that a very positive site meeting had been held with Mr R Thorley (Jelsons) and Mr M Bills (HDC) at which a number of remedial matters had been identified for action/consideration by the developer. The meeting was attended by Mrs P Chamberlain, Mrs A Burrell, Mr S Galton, Mr H Gopsill and the Clerk. Adoption of the POS by the Parish Council will now be subject to any necessary variations to the s106 agreement and ongoing negotiations with HDC and the developer. The Parish Council's solicitor is unable to assist in this matter but is directing the PC to appropriate legal advice.

19/93 **NEIGHBOURHOOD PLAN STEERING GROUP**

The minutes of the meeting NP Steering Group held on 7 March 2019 were received. The Group's current priority is the development of the Neighbourhood Plan Survey.

19/94 **LICENCE AGREEMENT WITH THE LPT FOR THE DELIVERY OF CHILDREN'S HEALTH SERVICES AT HILL COURT**

It was reported that the signed licence agreement has been exchanged. Mrs A Burrell and the Clerk attended a meeting with representatives of the LPT with a view to confirming details regarding delivery of children's health services at the Hill Court Community Centre. Guidance notes are being produced, for circulation to all users. **Clerk**

19/95 **LEICESTERSHIRE AND RUTLAND ASSOCIATION OF LOCAL COUNCILS**

a) Membership of the LRALC and NALC – it was proposed by Mrs E Derrick and seconded by Mr J King that the Parish Council renew its membership. This was **RESOLVED**.

b) Attendance at the LRALC AGM on Saturday 15 June 2019 – the date of the AGM was noted, but noted that regrettably no Cllrs present are available to attend.

c) In addition, the LRALC training schedule was noted, in particular the sessions for new Cllrs following the elections in May 2019.

19/96 **FINANCIAL MATTERS**

It was proposed by Mrs P Chamberlain and seconded by Mr H Gopsill that the following be approved. This was **RESOLVED**.

Payments

i) Quick Cabs (taxibus) – £58.00

ii) ICP Cleaning Services (5 weeks Hill Court cleaning) - £160.80 (134.00 + 26.80 VAT)

iii) Target (dog bins) - £117.80 (98.16 + 19.64 VAT)

iv) HDC (planned maintenance at Hill Court – water testing only) - £51.11

v) HDC (Rent for land at Manor Field 1 April 2019 to 31 March 2020 – £150.00)

vi) LRALC (NALC and LRALC annual membership) £566.96

vii) HMRC (PAYE and NI quarter 4) - £813.57

viii) DCK Accounting Solutions (Payroll (£30.00) + Year end Annual Return (£30.00) - £60.00 (50.00 + 10.00 VAT)

ix) S R Bloy (Salary) - £871.12

x) 2Commune (UKLC Modern template upgrade – omitted from March financial schedule – authorised by A Burrell and H Gopsill as payment due by 31 March) - £120.00 (£100.00 + 20.00 VAT)

Direct Debits

i) HDC (refuse collection at Hill Court) - £17.69

ii) Total Gas and Power (electricity at Hill Court) - £36.24

iii) ESPO (gas at Hill Court) - £43.26

iv) Quarterly service charge - £18.00

v) EMH Homes (service charge and insurance) -£149.20

vi) BT (Phone and Broadband – Clerk and Hill Court) - £137.12



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In addition the setting up of the following direct debits.

- i) HDC – (waste services - refuse collection at Hill Court, 2019-20) £17.69 a month
- ii) EMH – (service charge and insurance 2019-20) - £149.20 a month

Purchases

- i) ICP Cleaning - mats for entrance foyer – approximately £180.00 + VAT

In addition the following was noted:

Income

- i) Mike Patrick – hire of Hill Court for Games Afternoon - £406.00
- ii) LCC – hire of Hill Court for Sure Start Centre - £7,800
- iii) Brian Green (payment for hire of Hill Court by Belgrave Guitar Ensemble for practice sessions) - £736.00

Other matters

Following correspondence with the Parish Council's insurance broker, it had been confirmed that the reason for sick leave was not covered by the insurance policy as it was due to a degenerative illness. The claim will therefore not be pursued further.

19/97 ANNUAL RETURN (2018-19)

The timescale for the Annual Return (2018-19) was noted.

19/98 HIGHWAYS MATTERS

a) Grange Lane pedestrian safety scheme – it was reported that following a meeting with representatives of LCC Highways, a report and “delegated authority” documentation are being prepared for signature by County Cllr Mr Simon Galton and Lead Members. It is anticipated that works will take place over the summer. SLOW markings at the approaches to the bend on Grange Lane will be included in the works.

b) Parking enforcement at Fernvale and St Luke's schools – it was reported that four visits have been made to the two schools, but that no penalty notices were issued. Questions were raised regarding issuing penalty notices when vehicles are clearly parked on double yellow lines and it was agreed that the Clerk obtain guidance. It was reported that both Head Teachers had thanked the PC for its support.

Clerk

c) Advance notice of a Temporary Traffic Regulation Order (TTRO) on Public Right of Way D20, Bushby, to allow Bloor Homes to facilitate new housing development – the above is expected to commence on 1 June 2019 for no longer than six months.

d) SLOW DOWN bin stickers – restrictions on using the refuse bin stickers were noted. It was agreed that the matter be included on the agenda for the Annual Parish Meeting and in the next issue of the TABS newsletter.

e) Monthly report on issues raised with LCC Highways – summary of issues:

- Forest Rise/Station Road: damaged Give Way sign cut off and made safe; sign to be replaced; road markings on mini roundabout and approaches to be reinstated.
- Dalby Avenue: vegetation overhanging footpath – letters sent to owner/occupiers. It was noted that while vegetation has been cut back there is still debris on the footpath. It was agreed that the Clerk request that this be cleared by HDC.

Clerk

19/99 CONSIDERATION OF AREAS OF CONCERN IN RELATION TO ROAD SAFETY IN THE PARISH

It was agreed that this matter be referred to the new Parish Council following the election on 2 May 2019. In the meantime, the following areas were identified: A47, Uppingham Road and junctions along; Station Road; Pulford Drive; and Main Street, some of which are of joint concern with Scraftoft Parish Council. It was noted that issues relating to road safety will be included in the Neighbourhood Plan Survey.

19/100 CONSIDERATION OF INCREASED CCTV COVERAGE TO IMPROVE COMMUNITY SAFETY

Further information regarding the HDC initiative in this area was noted. It was agreed



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that this be referred to the new Parish Council following the election on 2 May 2019.

19/101 SCRAPTOFT NORTH COMMUNITY PARTNERSHIP GROUP MEETING HELD ON 13 MARCH 2019

It was reported that Mrs A Burrell and the Clerk had attended an inaugural meeting of the above. Matters discussed included the location of the primary school; the local centre; health/primary care; and, indoor community provision. The current suggest layout place these facilities on the edge of the settlement rather than centrally, which could be of greater benefit to the wider Scraptoft community. It was agreed that the Parish Council's representative on the Group would be agreed at the next meeting.

19/102 MEETING REGARDING THE PROPOSED A46 EXPRESSWAY HELD ON 4 APRIL 2019

It was reported that the public meeting organised by the CPRE (Leicestershire), SELAG (South and East Leicestershire Action Group) and the WWRA (Willoughby Waterleys Residents' Association) had been well attended. It was agreed that the Parish Council renew its membership of the CPRE.

Clerk

19/103 COMMUNITY RESILIENCE (EMERGENCY) PLAN FOR THURNBY AND BUSHBY

It was reported that following meeting with Mr N Simpson of the Leicester, Leicestershire & Rutland Resilience Partnership, the Plan is nearing completion. The Clerk is formatting the detailed Plan, for circulation to members of the Parish Council. A shortened public version of the Plan will be brought to the June meeting of the Parish Council. In addition, it was noted that funding is available for the purchase of items to be included in the emergency kit, which will be kept at Hill Court.

Cllr HG & Clerk

19/104 COMMUNITY LITTER PICK HELD ON 6 APRIL 2019

It was reported that the litter pick was very well attended, including a good turn out from the Brownies. It was agreed that the Hill Court Community Centre was a better starting point than Manor Field due to its central location. It was agreed to include photographs taken at the event in the next TABS newsletter article.

19/105 ENVIRONMENTAL MATTERS

- a) Report from Tree Warden – Mr J King is to meet with Mr M Goddard (Goddards Garden Services) to consider tree and other related works to be completed.
- b) Litter – Concern was expressed that there had been a further fly tipping incident at the lay by on Stoughton Road on Sunday 7 April, only a day after the area has been cleared in the Community Litter Pick. It was agreed that the Clerk ascertain progress with prosecutions relating to previous incidents. In addition, it was reported that a resident had again requested a litter bin to be located near to the entrance to the footpath leading from the end of Main Street Extension.

Clerk

19/106 AGENDA ITEMS FOR NEXT MEETING

It was agreed to include a review of the Taxibus Service on the next agenda.

19/107 DATE OF NEXT MEETING

The next meeting will be held on Monday 13 May 2019, commencing at 7.00 pm at Hill Court Community Centre. It was noted that this is the Annual Parish Council Meeting in an election year, at which Councillors will take office and the Chair and Vice-Chair will be elected.

The meeting closed at 21:00.

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Chair, 13 May 2019