



THURNBY & BUSHBY PARISH COUNCIL



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MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 11 MARCH 2019, AT 7.00 P.M.

PRESENT

Members: Mrs P (Chamberlain (Chair), Mrs A Burrell, Mrs E Derrick, Mr H Gopsill, Mrs K Goodacre, Mr J King and Mr R Lamming

Clerk: Mrs S Bloy

Members of the Public: There were two members of the public present.

ACTION

- 19/55 APOLOGIES FOR ABSENCE**
Apologies for absence were received from County/District Cllr Mr S Galton and District Cllr Mr P Elliott.
- 19/56 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST**
There were no requests for dispensation.
- 19/57 MINUTES OF THE MEETING HELD ON MONDAY 11 FEBRUARY 2019**
The minutes of the above meeting were approved and signed as a true record.
- 19/58 MATTERS ARISING FOR INFORMATION**
Minute 19/37(f) – planning application 19/00093/TCA - works to trees (fell), (55 Main Street, Bushby). It was reported that the tree warden had concurred with the advice given by the Planning Authority's tree consultant that the works be approved. The Clerk had therefore submitted a NEUTRAL response to the application.
- 19/59 MATTERS RAISED BY MEMBERS OF THE PUBLIC**
It was noted that members of the public were present with respect to a later agenda item (minute 19/64 refers) and agreed that they make comments at that stage.
- 19/60 GENERAL PURPOSES COMMITTEE**
The provisional date of Thursday 4 April 2019 was noted should items requiring a meeting of the GPC be agreed later in the agenda.
- 19/61 CLERK'S REPORT**
The following matters were reported:
a) LCC Planning Application 2018/REG 3mi/0236/LCC (Fernvale Primary School) – following email correspondence with Cllrs regarding amended plans, the Clerk had submitted a SUPPORT response.
b) Planning decisions
18/01927/FUL – erection of 2 storey side and rear extensions (revised scheme of 18/01360/FUL), (Greystokes, Dalby Avenue, Bushby). Approved.
118/01984/FUL – erection of 1.5 storey extension to rear with Juliette balcony, creation of front dormer windows, including alterations to front elevation and installation of roof lights (58 Station Road, Thurnby). Approved.
18/02171/FUL – erection of single storey outbuilding for disabled accommodation (7 Winkadale Close, Bushby). Refused.
19/00093/TCA – works to trees (fell), (55 Main Street, Bushby). Approved.



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- c) Parish Council notice boards – it was reported that concern had been expressed by a resident regarding the removal of notices for a charity event. It was agreed that, subject to there being space on the notice boards, notices for charity events in neighbouring parishes would be permitted. Commercial notices would be removed.
- d) Scraftoft North Community Partnership Group meeting, 13 March 2019, at HDC – concern was expressed at the short notice given of the meeting. It was agreed that Mrs A Burrell and the Clerk would represent the Parish Council.
- e) Reduce speed bin stickers – it was agreed that a supply of “Slow down” stickers be obtained in accordance with police guidance that 30 mph stickers should not be used near to school 20 mph zones.

19/62 COUNCILLORS' REPORTS

Mr H Gopsill reported that the 747 Bus Group is to meet on Thursday 14 March 2019.

19/63 UPDATE ON PROCEDURES FOR THE PARISH COUNCIL ELECTIONS

The following matters were noted:

- Nomination packs are now available – the Clerk has a supply.
- The updated electoral role will be available on 22 March when Notices of Election will be published.

19/64 PLANNING APPLICATIONS

Mrs A Burrell did not take part in discussion, other than to provide advice.

- a) 19/00131/FUL – change of use from A1 (retail) to Sui Generis (tanning studio), (retrospective), (8 Telford Way, Thurnby). It was agreed to submit a NEUTRAL response with no comments.
- b) 19/00208/FUL – change of use from B1 (a) (offices) to D1 (GP Surgery), (624A Uppingham road, Thurnby). It was agreed to submit a NEUTRAL response with no comments.
- c) 19/00225/TPO – works to trees (LCC TPO 13), (18 Newstead Avenue, Bushby). It was agreed to SUPPORT the application.
- d) 19/00267/TPO – works to trees (LCC TPO 6), (6 Main Street, Thurnby). It was agreed to SUPPORT the application.
- e) 19/00290/FUL – erection of two dwellings with associated new access, driveway and boundary treatment (Winkadale Hall, Uppingham Road, Bushby). The Parish Council took account of comments by members of the public with respect to this application. It was agreed to OBJECT to the application on the following grounds:
- Visual impact of the proposed development on the open countryside, including views from a Public Right of Way, which runs alongside the eastern boundary of the site and beyond.
 - Overbearing impact of the proposed two large properties on neighbouring properties (The Granary and Winkadale Hall).
 - Loss of privacy to neighbouring properties (eg scale of fenestration; balconies).
 - The impact of an additional access onto the A47.
 - Removal of mature trees.
- f) 19/00305/TCA – works to trees, 52A Main Street, Bushby. It was agreed to SUPPORT the application.
- g) 19/00321/FUL – demolition of existing dwelling, erection of dwelling and erection of 2m fence (part retrospective), 1 Chestnut Drive, Bushby). It was agreed to OBJECT to the application on the following grounds:
- Overdevelopment of the site.
 - Out of character with the street scene.
 - Overbearing impact of the development on neighbouring properties.
 - Overbearing impact of the fence which is out of keeping with the open nature of other properties.



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It was proposed by Mr J King and seconded by Mr H Gopsill that the above decisions be approved. This was RESOLVED.

19/65 PLANNING ENFORCEMENT

A new case on Telford Way was reported.

19/66 UPDATE ON ISSUES RELATING TO THE JELSON DEVELOPMENT OFF PULFORD DRIVE

It was proposed by Mr R Lamming and seconded by Mr J King that, subject to final negotiations, the Parish Council accept the transfer of public open space (POS), less the SUDs and public rights of way (PROW) which are to be adopted by Leicestershire County Council. This was RESOLVED. It was noted that a site meeting is to take place on Tuesday 19 March 2019, to discuss any remedial works and any other outstanding issues. It was agreed that the Clerk would alert the Parish Council's solicitors and obtain an estimate of costs.

Clerk

19/67 NEIGHBOURHOOD PLAN STEERING GROUP

It was noted that meetings of the Steering Group had been suspended pending the outcome of the submitted Local Plan for Harborough District. As the Local Plan is close to being made sound, subject to Main Modifications as requested by the Planning Inspector being addressed, a meeting of the NP Steering Group had been held on Thursday 7 March 2019. The revised Constitution and Terms of Reference, formalising the Group as a Steering Group of the Parish Council had been received, together with an update on progress towards the making of the HDC Local Plan. The Group had then held a workshop to progress the process of compiling questions to be included in the Neighbourhood Plan Survey.

It was agreed that the Clerk obtain costings from the RCC and Planit-x to progress the next stages.

Clerk

19/68 LICENCE AGREEMENT WITH THE LEICESTERSHIRE PARTNERSHIP (NHS) TRUST FOR USE OF THE HILL COURT COMMUNITY CENTRE TO DELIVER CHILDREN'S HEALTH SERVICES

The final version of the Licence Agreement, incorporating a number of issues raised by the Parish Council's solicitor was received. It was proposed by Mrs P Chamberlain and seconded by Mrs E Derrick that the Licence Agreement be signed. This was RESOLVED and the licence was duly signed by Mrs Chamberlain and Mrs Derrick, witnessed by the Clerk.

19/69 ESTABLISHMENT OF A SAVINGS ACCOUNT WITH UNITY TRUST

It was proposed by Mrs P Chamberlain and seconded by Mrs A Burrell that a savings account be opened with Unity Trust and that the resolution and declaration as detailed on the application form be signed in accordance with the bank mandate. This was RESOLVED.

19/70 FINANCIAL MATTERS

It was proposed by Mrs A Burrell and seconded by Mr H Gopsill that the following be approved. This was RESOLVED.

Payments

- i) Quick Cabs (taxibus) – £66.00
- ii) ICP Cleaning Services (4 weeks Hill Court cleaning) - £128.64 (107.20 + 21.44 VAT)
- iii) Target (dog bins) - £117.80 (98.16 + 19.64 VAT)
- iv) HDC (planned maintenance at Hill Court – water testing only) - £51.11
- v) JCS (external window cleaning – Hill Court) - £21.78 (18.15 + 3.63 VAT)
- vi) Tranter Fire and Security (Annual maintenance of fire extinguishers) - £53.68 (44.74 + 8.94 VAT)



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- vii) HDC (Rent for land at Manor Field 7 June 2018 to 31 March 2019 – 298 days £150.00 per annum) - £122.05
- viii) Salusbury, Harding and Barlow – (Advising on licence agreement with Leicestershire Partnership (NHS) Trust for Hill Court) - £120.00 (100.00 + 20.00 VAT)
- ix) DCK Accounting Solutions (Payroll) - £30.00 (25.00 + 5.00 VAT)
- x) S R Bloy (Salary) - £871.12
- xi) S R Bloy (Travelling expenses and reimbursement for purchases October 2018 to March 2019) - £148.01

Direct Debits

- i) Water Plus (Water and drainage – Hill Court) - £66.76
- ii) HDC (refuse collection at Hill Court) - £17.71
- iii) Total Gas and Power (electricity at Hill Court) - £42.73
- iv) EMH Homes (service charge and insurance) -£149.20
- v) ESPO (gas at Hill Court) - £47.73
- vi) BT (Phone and Broadband – Clerk and Hill Court) - £136.72

Purchases

- i) Salusbury Harding & Barlow (legal advice regarding adoption of Public Open Space on Jelsons development, Pulford Drive) – fee to be ascertained.
- ii) Rural Community Council (Consultancy fees associated with the Neighbourhood Plan).
- iii) Planit-x (Consultancy fees associated with the Neighbourhood Plan).

In addition, income totalling £830.50 for hire of the Hill Court Community Centre by the Phoenix Wine society, TABS, the PCC, Knitting Bee and Sunday Afternoon Teas was noted. It was further noted that the non-domestic rate (2019-20) for the Hill Court Community Centre is nil.

19/71 PROVISION OF LITTER/DOG BINS

Recommendations following a review undertaken by Mr H Gopsill and the Clerk were considered. The cost to replace all dog bins with litter bins and purchase additional litter bins will total approximately £2,180 + VAT + £480.00 for installation (£40.00 per bin). It was noted that removing the dog bins would result in an annual saving of £1,406.00. It was proposed by Mr J King and seconded by Mrs A Burrell that the recommended replacements/additional purchases be approved. This was RESOLVED. In addition, it was agreed that the litter bin on Bushby Spinney be relocated to the southern side, adjacent to Main Street. The Clerk will pursue any necessary permissions/licence agreements with HDC and LCC.

Clerk

19/72 HIGHWAYS MATTERS

- a) Grange Lane pedestrian safety scheme – it was reported that a meeting with representatives of LCC Highways has been arranged for Wednesday 13 March and will be attended by Mr S Galton and the Clerk.
- b) Parking enforcement at Fernvale and St Luke's schools – it was reported that enforcement visits are scheduled for the second half of the Spring term. Concerns regarding particular parking infringements at St Luke's were noted and agreed that the Clerk would pass this information on to the Civil Enforcement Officers.
- c) Monthly reports on issues raised with LCC Highways – it was noted that reports will only be produced if there are ongoing cases.

Cllr SG & Clerk

Clerk

19/73 HDC MEDIA RELEASE REGARDING INCREASED CCTV COVERAGE TO IMPROVE COMMUNITY SAFETY

The above was noted, in particular the monitoring of new CCTV camera systems installed by Parish/Town Councils. It was agreed that the Clerk ascertain the potential costs of this with a view to considering installing CCTV cameras at identified trouble



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spots.

Clerk

19/74 MEETING REGARDING THE PROPOSED A46 EXPRESSWAY – (Thursday 4 April 2019, 7.00 pm at the Coplow Centre, Billesdon)

It was noted that the Parish Council had been invited to the above meeting. A number of Cllrs indicated their intention to attend in their capacity as individual residents. It was noted that any views expressed would not be those of the Parish Council.

19/75 URBAN GRASS CUTTING

It was noted that the signed Service Level Agreement with LCC had been received. It was agreed that a March cut was not needed, but that Turney Landscapes be requested to undertake the first cut of the 2019-20 season early in April

Clerk

19/76 COMMUNITY RESILIENCE PLAN FOR THURNBY AND BUSHBY

It was reported that a meeting is being arranged to review the draft plan with Mr Niall Simpson of the Leicester, Leicestershire and Rutland Resilience Partnership.

Cllrs HG,
JK, RL &
Clerk

It was noted that the First Aid Kit in the Hill Court Community Centre requires replenishing and agreed that the Clerk would organise this.

19/77 COMMUNITY LITTER PICK

Members were reminded that the next Community Litter Pick will take place on Saturday 6 April 2019. All to meet at 10.00 am at the Hill Court Community Centre. Tea and coffee will be served at Hill Court at the end of the litter pick.

19/78 ENVIRONMENTAL MATTERS

- a) Report from Tree Warden – it was reported that a meeting with Mark Goddard to agree works to be undertaken and obtain costings is being arranged. It was agreed that the small area of garden on The Square, in front of 1 The Square should be included. It was also agreed that the Clerk seek permission from EMH for the Parish Council to tidy up and maintain the shrubbery in front of the Hill Court Community Centre.
- b) Litter – concerns continue regarding fly tipping at the Stoughton Road layby.
- c) Other matters – it was suggested that consideration be given to establishing areas of wild flower meadow, possibly on the Jelson development, off Pulford Drive.

19/79 AGENDA ITEMS FOR NEXT MEETING

The following items were agreed:

- Increased CCTV footage being instigated by HDC to improve community safety.
- Consideration of areas concern with regard to road safety within the parish.

19/80 DATE OF NEXT MEETING

The next meeting will be held on Monday 8 April 2019, commencing at 7.00 pm, at the Hill Court Community Centre.

The meeting closed at 20:50

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Chair, 8 April 2019