



THURNBY & BUSHBY PARISH COUNCIL



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MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 12 FEBRUARY 2018, AT 7.00 P.M.

PRESENT

Members: Mrs P Chamberlain (Chair), Mr S Brown, Mrs A Burrell, Mr H Gopsill, Mrs S Johnstone and Mr J King

District Councillor: Mr P Elliott

Clerk: Mrs S Bloy

Members of the Public: There was one member of the public present.

ACTION

- 18/01 APOLOGIES FOR ABSENCE**
Apologies for absence were received and accepted from Mrs E Derrick. In addition, apologies were received from County and District Cllr Mr S Galton.
- 18/02 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST**
There were no requests for dispensation.
- 18/03 MINUTES OF THE MEETING HELD ON MONDAY 8 JANUARY 2018**
The minutes of the above meeting were approved and signed as a true record.
- 18/04 MATTERS ARISING FOR INFORMATION**
It was reported that the Chair's name had unfortunately not been drawn to attend a Garden Party at Buckingham Palace.
- 18/05 MATTERS RAISED BY MEMBERS OF THE PUBLIC**
A member of the public informed Cllrs that following attendance at two previous meetings and learning more about the work of the Parish Council, they would like to put their name forward for co-option. It was agreed that an informal discussion with representatives of the Parish Council will be arranged just before the next meeting.
- 18/06 MEMBERSHIP OF THE PARISH COUNCIL**
It was reported that Mr I Harris had tendered his resignation as he and his family are leaving the village. Mr S Brown informed the meeting that regrettably he was also tendering his resignation due to work commitments. On behalf of the Parish Council, the Chair thanked both Cllrs for their valuable contributions and wished them well.
- 18/07 GENERAL PURPOSES COMMITTEE**
A verbal report of the meeting held on 5 February 2018 was received.
- 18/08 CLERK'S REPORT**
The following planning decisions were reported:
17/01975/TPO – works to trees (HDC TPO 142), 3 The Copse, Bushby. APPROVED.
17//01723/FUL – change of use of dwelling to school, Fernvale County Primary School, Thurnby. APPROVED.
17/02160/TPO – works to trees (fell), (HDC TPO 129), 18 Bradgate Close, Thurnby. APPROVED.
In addition it was reported that an appeal (ref APP/F2415/Z/17/3190648) had been submitted to the Secretary of State against the decision by the Planning Authority to refuse planning permission for Planning Application 17/01324/ADV – installation of 2 standing signs (retrospective), (Thurnby Reform Church, 720 Uppingham Road,



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Thurnby). It was noted that the Parish Council's response to the original planning application was NEUTRAL with no comments. It was proposed by Mr J King and seconded by Mr S Brown that the following further comments be submitted for note by the Planning Authority: "*The Parish Council wishes to place on record that in its view as a statutory consultee the signs are not obtrusive and blend well within the Conservation Area*". This was RESOLVED.

18/09 COUNCILLORS' REPORTS

a) TABSASA – It was agreed that Mrs P Chamberlain would replace Mr S Brown as the Parish Council representative.

b) 747 Bus Group – There was nothing to report. It was agreed to remove this Group as a regular agenda item, unless there are further developments.

c) Other matters – District Cllr Peter Elliott raised the issue of notices advertising classes being held at the Scraftoft Community Hub being removed from the Parish Council noticeboards in Thurnby and Bushby. The Clerk reminded the Parish Council of a previous decision to remove notices of a commercial nature. It was agreed to allow notices advertising activities in local community facilities, but that these may be removed if space was needed for parish specific notices.

18/10 FINANCIAL MATTERS

a) Houghton-on-the-Hill Allotment Club levy for resident living in Thurnby and Bushby – It was proposed by Mr J King and seconded by Mrs A Burrell that the levy be agreed. This was RESOLVED. It was noted that 11 residents hold allotments at Houghton.

b) Payments and purchases – It was proposed by Mrs A Burrell and seconded by Mr H Gopsill that the following be payments approved. This was RESOLVED.

Payments:

- i) Quick Cabs (taxibus) - £48.00
- ii) Target Pest Control (dog bins) - £139.20 (116.00 + 23.20 VAT)
- iii) ICP Cleaning Services (Hill Court – 3 weeks cleaning) - £91.80 (67.50 + 15.30 VAT)
- iv) Tranter Fire and Security (inspection, upgrading and re-siting of fire extinguishers at Hill Court) – £233.47 (194.56 + 38.91 VAT)
- v) Leicestershire County Council – (street lighting energy and maintenance 2017/18) - £407.38 (339.48 + 67.90 VAT)
- vi) HMRC (PAYE and NI) - £680.38
- vii) DCK Beavers – (payroll) - £30.00 (25.00 + 5.00 VAT)
- viii) S R Bloy (salary) - £758.96
- ix) Houghton-on-the-Hill Allotment Club (levy) - £101.40

Direct Debits:

- i) HDC (refuse collection) - £27.29
- ii) Total Gas and Power – £32.18
- iii) BT (Clerk and Hill Court) - £147.56
- iv) EMH (service charge) - £149.20
- v) ESPO (gas) - £136.40 (2 months)

Purchases:

The quotation from Tranter Fire and Security for the installation of Dorgard Units was noted. A decision will be deferred while EMH check the suitability with the Fire Authority. In addition, it was agreed that that the contracts with Tranter for maintenance of fire extinguishers and the Framework Contract with ESPO for the procurement of the gas supply to the Hill Court Community Centre be signed.

18/11 ANNUAL AUDIT 2017/18

It was confirmed that no members of the Parish Council had connections with the



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Internal Auditors, Somerbys Ltd.

18/12 PLANNING APPLICATIONS

Mrs A Burrell did not take part in discussion other than to provide advice.

a) 17/02162/REM – erection of 61 dwellings, sports pitch, play area, allotments, landscaping and associated infrastructure (reserved matters of 14/01088/OUT appearance, scale, layout and landscaping to be considered) (revised phase 4 of 16/00874/REM), (Land at Uppingham Road, Bushby). It was agreed to SUPPORT the application with the following comments:

- the reduction in the overall density of dwellings is welcomed;
- bringing the sports ground and allotments within the “red line” provides additional open space within the development;
- ease of vehicular access to the sports ground and allotments is improved;
- pedestrian/cycle links with the Jelsons development off Pulford Drive will provide additional access points to the sports ground and allotments for Thurnby and Bushby residents living to the north of the A47 and to the east off Station Road.

b) 18/00069/FUL – erection of rear and side extension and workshop extension to garage (57 Charnwood Drive, Thurnby). It was agreed to submit a NEUTRAL response with no comments.

c) 18/00077/NOT – prior approval for the erection of a single storey rear extension (20 Telford Way, Thurnby). NOTED.

d) 18/00130/PCD – discharge of conditions 7, 8, 9, 10, 13, 14 and 15 of 14/01088/OUT (Land at Uppingham Road, Bushby). NOTED.

e) 18/00131/PCD – discharge of conditions 2, 6, 9, 10 and 11 of 16/00874/REM (Land at Uppingham Road, Bushby). NOTED.

f) 18/00194/TPO – works to trees (HDC TPO 147) (62 Dalby Avenue, Bushby). Having consulted with the tree wardens it was agreed to SUPPORT the application.

g) 18/00222/ADV – installation of signage and external lighting (Rose and Crown, Main Street, Thurnby). It was agreed to submit a NEUTRAL response with no comments.

It was proposed by Mr J King and seconded by Mr S Brown that the above decisions be approved. This was RESOLVED.

18/13 HIGHWAYS MATTERS

a) Grange Lane – It was reported that Came and Co, Insurance Brokers are considering issues raised by LCC Highways. It was agreed that Mrs E Derrick, Mr S Galton and the Clerk would continue to take this forward.

b) Street Lights owned by the Parish Council – The following items were considered:

- Correspondence regarding street lighting charges for six street lights owned by the Parish Council (four on the jitty between Main Street and Uppingham Road and two on Church Lane).
- A calculation sheet showing parish lighting maintenance and energy charges for 2017/18; proposed charges for 2018/19 while retaining the lighting asset as current; and, an indicative cost to change all six street lights owned by the Parish Council to LED lanterns, including potential savings and payback period.
- Service Level Agreement for Street Lighting Maintenance and Energy Provision.

It was noted that while the payback period is estimated as 7.48 years, the current lanterns will be phased out and it will therefore no longer be possible to maintain the lights. It was proposed by Mrs P Chamberlain and seconded by Mr J King that the Service Level Agreement be signed and that the proposal to convert the lights to LED be pursued. This was RESOLVED. It was noted, that once converted, the lights will also be linked to the LCC Central Management System, through which it will be

**Cllrs ED,
SG &
Clerk**



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possible for the Parish Council to make additional savings by switching to part-night lighting. This would bring lights in line with LCC policy regarding part-night lighting which is already in operation across the parish.

c) Removal of slabbing at the location of the old BT phone box on Main Street – It was noted that LCC Highways have requested that BT replace the slabbing which they removed from the grass verge.

18/14 PUBLIC FOOTPATH D21 (PART) – PUBLIC PATH DIVERSION ORDER 2018

It was noted that approval has been made for the making of an Order in respect of the above and this has been advertised on the site of the path and in the local press. Copies of the Public Notice, Order and explanatory statement are available from the Clerk. Any representation or objection to the Order should be made to Leicestershire County Council by 2 March 2018.

18/15 LEICESTERSHIRE COUNTY COUNCIL EARLY HELP REVIEW

It was noted that a public consultation on the Leicestershire County Council proposals for a new 0-19 Family Support Service is taking place. Views should be submitted by midnight on Sunday 22 April 2018. The Parish Council as a partner organisation has also been invited to nominate a representative to attend one of a series of workshops. In addition, a meeting has been arranged with representatives of the Children's Centre who have a licence agreement to use the Hill Court Community Centre, for 2.5 days a week. It was agreed that this be attended by Mrs A Burrell and the Clerk and that if it was then felt appropriate the Clerk would also attend one of the workshops. It was agreed to put the Review on the next agenda to agree a response from the Parish Council.

**Cllr A B &
Clerk**

In the meantime, the Clerk reported that LCC had confirmed that it was anticipated that the Licence Agreement for Hill Court would be renewed for a further year. It was proposed by Mrs P Chamberlain and seconded by Mr J King that the hourly rate should remain as currently charged.

18/16 LEICESTER AND LEICESTERSHIRE STRATEGIC GROUP PLAN REVIEW

a) HDC Consultation Events – It was noted that consultation events are being held across the District and that the date for the event to be held at the Hill Community Centre will now take place on Wednesday 21 February 2018.

b) Parish Council Response to the Review – It was agreed to consider this at the next meeting of the Parish Council.

18/17 THURNBY AND BUSHBY NEIGHBOURHOOD PLAN STAKEHOLDER EVENT, 15 FEBRUARY 2018, 6.00-8.00PM, AT THE HILL COURT COMMUNITY CENTRE

It was noted that members of the NP Steering Group will attend the above event to act as facilitators in round table discussions. The Parish Council had been invited to nominate representatives who are not members of the Steering Group. Mrs P Chamberlain and Mr H Gopsill agreed to attend if available.

18/18 CONTACTS FOR REPORTING CRIME AND DISORDER

It was agreed that the contact sheet supplied by the HDC Community Safety Team should be placed on noticeboards.

18/19 UPDATE ON COMMUNITY DEFIBRILLATORS FOR THURNBY AND BUSHBY

It was reported that this is still being pursued with the head office of the Co-operative Foodstore.

18/20 PARISH COUNCIL ARTICLE FOR TABS NEWSLETTER

The following were agreed for inclusion:

- No increase in Precept for 2018/19.
- Parish Council vacancies – it was agreed that Cllrs would provide brief quotes



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regarding their own experience.

- The Neighbourhood Plan resident event held on 2 December 2017.
- Dual purpose litter bins.
- Parish litter pick.

18/21 **ARRANGEMENTS FOR PARISH LITTER PICK, SATURDAY 17 MARCH 2018**

The Spring 2017 litter pick will take place on Saturday 17 March, commencing at 10.00 am at the Manor Field car park. Litter pickers, hi-viz vest, gloves, black bags will be issued.

18/22 **ENVIRONMENTAL MATTERS**

a) Tree wardens – There was nothing to report.

b) Litter – Mr H Gopsill reported that reams of paper had been dropped on the verge of the A47. This had been collected up by residents and it was agreed that the Parish Council's thanks be minuted.

18/23 **AGENDA ITEMS FOR NEXT MEETING**

The following items were agreed:

- Response to the LCC Early Help Review.
- Response to the Leicester and Leicestershire Strategic Group Plan Review.
- Updating of the Bank Mandate.

18/24 **DATE OF NEXT MEETING**

The next meeting will be held on Monday 12 March 2018, commencing at 7.00 pm, at the Hill Court Community Centre.

The meeting closed at 20:40

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Chair, 12 March 2018