



THURNBY AND BUSHBY PARISH COUNCIL



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MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 9 OCTOBER 2017, AT 7.00 P.M.

PRESENT

Members: Mrs P Chamberlain, Mrs A Burrell, Mrs E Derrick, Mr H Gopsill, Mr I Harris and Mr J King
District and County Cllr Mr S Galton and District Cllr Mr P Elliott

Clerk: Mrs S Bloy

Members of the Public: Mr A Guilford was in attendance for agenda item 7 (Parking enforcement) and Prof D Chiddick for agenda item 8 (Café and community centre)

ACTION

17/185 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Mrs S Johnstone.

It was reported that Mr N Garner had tendered his resignation as Parish Councillor. On behalf of the Parish Council, Mrs P Chamberlain expressed thanks to Mr Garner for his contributions over many years, including periods of being Vice-Chair and Chair. Mrs Chamberlain will formally write to Mr Garner and the Clerk will then inform the Monitoring Officer at HDC. It was noted that Mr Garner will continue as tree warden during the coming autumn months.

Cllr PC &
Clerk

17/186 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

There were no requests for dispensation.

17/187 MINUTES OF THE MEETING HELD ON MONDAY 11 SEPTEMBER 2017

Subject to the insertion of minute number 17/172 and the correction of 2017 to read 2018 (minute 17/183), the minutes of the above meeting were approved and were signed as a true record.

17/188 MATTERS ARISING FOR INFORMATION

It was reported that nothing further had been received with regard to use of the MUGA by an under 7s football team (minute 17/172 refers). In addition, it was noted that the new taxibus service with Quick Cabs had started (minute 17/173 refers).

17/189 MATTERS RAISED BY MEMBERS OF THE PUBLIC

There were no matters raised.

17/190 GENERAL PURPOSES COMMITTEE

A meeting is to be arranged.

17/191 PARKING ENFORCEMENT IN THE VICINITY OF FERVALE AND ST LUKE'S SCHOOLS

The Chair welcomed Mr A Gilford, Deputy Head Teacher at St Luke's school for this item. A report on parking enforcement at St Luke's and Fernvale schools during the first three weeks of term was received. Civil Enforcement Officers (CEOs) had attended, with visits varying between the two schools and between the morning and afternoon drop off/collection times. Officers reported that on arriving at the schools they had observed vehicles parked in contravention and in accordance with policy, motorists were given the opportunity to move prior to a Penalty Charge Notice being issued. A number of PCNs were issued at both locations during the visits, and officers reported a positive response from members of the public to their attendance.



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Mr A Gilford thanked the Parish Council for supporting the enforcement action, which had certainly had an impact and he welcomed the Parish Council's decision to fund further enforcement later in the autumn term (minute 17/180(b) of the meeting held on 9 October 2017 refers). The Clerk reported that Mrs N Hackett, Head Teacher at Fernvale had also confirmed that there had been a positive impact in the Somerby Road area. In addition, the Clerk reported correspondence from two residents expressing continued concern at inconsiderate parking in the vicinity St Luke's. It was noted that many parents/carers do park at the Rose and Crown and walk their children to St Luke's school, but that crossing Main Street is itself hazardous. It was suggested the Clerk request that Highways consider installing a pedestrian crossing on Main Street, at the point of the built out section to the west of the Rose and Crown. It was further noted that LCC are trialling a "drop off a child and pick up a fine" campaign and that the Clerk find out more about this initiative.

Clerk

17/192 UPDATE ON THE PROPOSED "HUB" CAFÉ AND COMMUNITY CENTRE AT MANOR FIELD

The Chair welcomed Prof D Chiddick for this item. Prof Chiddick informed the meeting that Rev J Barrett had hope to attend, but had sent his apologies due to other commitments. It was agreed that thanks to Rev Barrett for his support of the Parish Council and the PC's best wishes for his new role in the Diocese be minuted. Prof Chiddick gave an overview of developments in relation to the proposed "Hub" café and community centre and the restrictive covenant on land at Manor Field. He reported that discussions with Trustees of the Forsell Estate and HDC had been very positive and that fund raising for "Hub" through pledges and other means was progressing extremely well. Finally, he thanked the Parish Council for their support in funding input by IMPACT youth and sports workers at the extremely successful BBQ/Fun Day held at Manor Field in August. It was hoped that this would become an annual event.

17/193 CLERK'S REPORT

The following planning decisions were reported:

- a) 16/00874/REM – development of up to 275 dwellings and up to 500sq m retail use (Class A1) will associated infrastructures (reserved matters of 14/01088/OUT), (Land at Uppingham Road, Bushby). APPROVED.
- b) 17/01031/FUL – erection of four dwellings, garage block and associated access road (revised scheme of 16/01595/FUL), (48 Dalby Avenue, Bushby). REFUSED.
- c) 17/01117/FUL – construction of sports pitch, allotments and associated access road, parking area and landscaping relating to approved development of up to 275 dwellings at Charity Farm, Bushby, 14/01088/OUT), (Land at Uppingham Road, Bushby). APPROVED.
- d) 17/01215/FUL – erection of part first floor extension, part two storey rear extension: erection of first floor rear balcony (4 The Copse, Bushby). APPROVED.
- e) 17/01628/DDD – (19 Hollies Way, Thurnby). APPROVED.

17/194 COUNCILLORS' REPORTS

- a) **TABSASA** – there was nothing to report.
- b) **747 Bus Group** – there was nothing to report.

17/195 CONCLUSION OF AUDIT FOR THE YEAR ENDED 31 MARCH 2017

It was reported that the signed audit report had been received from the External Auditors, Grant Thornton and the statement of accounts, certificate of the auditor and the annual governance statement had been duly published. It was further reported that the auditors had raised the following matters which did not affect their opinion, but which they wished to draw to the attention of the Parish Council:



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'The internal auditor has answered 'yes' to Objective F in relation to petty cash. This should have stated 'not covered' as the Authority does not operate a petty cash system. The Authority should ensure that the internal Auditor's Report is reviewed before sending the Annual Return to the external auditors. The Authority should minute this process. If there are any errors in the Internal Auditor's Report it should either be amended by the Internal Auditor or the Authority should provide an explanation for the error'.

17/196 FINANCIAL MATTERS

It was proposed by Mr H Gopsill and seconded by Mrs A Burrell that the following payments and purchases be approved. This was RESOLVED.

Payments

- i) Target Pest Control (dog bins)- £192.68 (160.56 + 32.12 VAT)
- ii) ABC taxis (taxibus – final invoice) - £172.80 (144.00 + 28.80 VAT)
- iii) Leicestershire County Council (Civil Enforcement Service) - £405.00 (337.50 + 67.50 VAT)
- iv) Jones Cleaning Services (Hill Court internal windows) – £19.80 (16.50 + 3.30 VAT)
- v) ICP Cleaning Services (5 weeks cleaning + toilet rolls etc) - £189.79 (158.16 + 31.63 VAT)
- vi) Jerry Braker (notice boards – completes maintenance work) - £230.00
- vii) Pawle & Co Ltd (SADS UK Locking cabinet) - £402.00 (335.00 + 67.00 VAT)
- viii) DCK Accounting Solutions (payroll) - £30.00 (25.00 + 5.00 VAT)
- ix) S R Bloy (salary) - £758.76
- x) S R Bloy (reimbursement for purchases) - £49.42
- xi) HMRC (Tax and NI) - £680.38

Direct Debits

- i) Total Gas and Power (electricity) – £28.16
- ii) HDC (refuse collection) - £27.29
- iii) BT (Clerk and PCIC phone and broadband) - £113.42
- iv) EMH (Service charge and insurance) - £149.20
- v) Quarterly bank service charge - £18.00

Purchases

- i) Broxap (litter bins for Manor Field) - £425.00 + VAT
- ii) Simon Harwood – light switch and PAT testing (revised quotation to take account of increase in half day charge and additional parts) – additional cost £11.31
- iii) Simon Harwood – estimate for setting up and taking down festive lights - £180.00

17/197 PLANNING APPLICATIONS

Mrs A Burrell did not take part in discussion other than to provide advice.

a) 17/01353/FUL – erection of single and two storey rear and side extensions, with existing garage to be converted into lounge (revised scheme of 17/00392/FUL), (8 Chestnut Drive, Bushby) – amended plans. It was noted that while the amended plans show a small reduction in the proposed foot print, the issues raised by the Parish Council were not being addressed. It was agreed to OBJECT to the application.

b) 17/01466/TCA – works to trees (fell), (69 Main Street, Bushby). Having consulted with the tree wardens, it was agreed to SUPPORT the application.

c) 17/01529/TCA – works to trees, (52a Main Street, Busby). Having consulted with the tree wardens, it was agreed to SUPPORT the application.

d) 17/01555/FUL – erection of single storey front extension, two and single storey rear extension and alterations to roof, (592 Uppingham Road, Thurnby). It was agreed to submit a NEUTRAL response with no comments.

e) 17/01616/TPO (LCC TPO 6), LCC ref 2017/TPO/0281/LCC – works to trees, (42 Hollies Way, Bushby). Having consulted with the tree wardens, it was agreed to SUPPORT the application.



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f) LCC Thurnby (Old Hall) TPO 1964 – works to trees (19 Hollies Way, Thurnby).
NOTED.

It was proposed by Mr J King and seconded by Mr I Harris that the above decisions be approved. This was RESOLVED.

**17/198 CONSULTATION ON THE HARBOROUGH LOCAL PLAN 2011 TO 2013
PROPOSED SUBMISSION**

It was noted that the above consultation, which can be accessed at www.harborough.gov.uk/strategic-planning-consultations closes at 5.00pm on Friday 3 November 2017. HDC officers are holding a drop-in event at The White House, Scraftoft on Saturday 7 October 2017. In addition, a full set of the documentation is available at the Hill Court Community Centre, during PCIC sessions on Wednesdays from 9.30 to 11.30 and at other times by arrangements with the Clerk or Mrs A Burrell. It was agreed that a Working Group of Parish and Ward Cllrs would meet to consider the Parish Council's response. The Clerk would circulate dates.

Clerk

17/199 NEIGHBOURHOOD PLAN FOR THURNBY AND BUSHBY

It was reported that the Parish Council's application for a Locality grant had been successful, but that the due diligence process has to be completed before the funding can be released. The drop-in community consultation event will now take place on Saturday 2 December 2017, from 10.00 to 15.00, at the Hill Court Community Centre. Parish Councillors were asked to note that date and attend for some of the event. The date for a Stakeholder event is to be agreed. In the meantime, a meeting of the Neighbourhood Plan Steering Group is to be held on Monday 30 October 2017, commencing at 7.00 pm.

17/200 SPORTS AND RECREATION WORKING GROUP

The minutes of a meeting held on 19 September 2017 are to be circulated.

17/201 MUGA AT MANOR FIELD

It was agreed that a request be submitted to vary the use of £1,300 of the s106 grant for slabbing either side of the entrance to the MUGA. In addition, it was noted that the multi-sports sessions being organised by the IMPACT team on Saturday afternoons for six weeks commenced on Saturday 7 October 2017.

**17/202 NAMING OF STREETS FOR BLOOR HOMES DEVELOPMENT, LAND AT
UPPINGHAM ROAD, BUSHBY**

It was suggested that the theme of landowners in Bushby in the 13th and 14th centuries and a list of possible names was circulated. It was agreed that the Clerk should obtain a plan of the streets, so that appropriate names be allocated to different suffixes (drive, way, avenue etc).

Clerk

**17/203 PUBLIC FOOTPATH DIVERSION ORDER (FOOTPATH D19 (PART), PULFORD
DRIVE)**

It was reported that the Planning Inspectorate was not aware that the Parish Council had withdrawn its objection to the above. This has now been rectified.

17/204 HOUSING NEEDS SURVEY IN THURNBY

Concerns were expressed at the questionnaire and in particular the collection of personal data. It was agreed that the Clerk should contact HDC regarding the survey.

Clerk

17/205 HIGHWAYS MATTERS

a) Grange Lane – representatives of LCC have been identified and meeting dates are being circulated.

b) Bulb planting on LCC grass verges – it was reported that a licence is required to plant bulbs on the highway verges. It was agreed to defer any further bulb planting and to map existing planting in the spring.



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17/206 UNTIDY LAND AT MANOR FIELD SOUTH

It was reported that some work had commenced on the boundary with properties on Holmleigh Gardens, but there was no evidence of work on the boundary with footpath D21. In addition, confirmation is awaited regarding work to tidy up the field. It was agreed that an update be brought to the next meeting, when a decision would be taken regarding submitting an enforcement notice to HDC.

17/207 SHIRE RECYCLING GRANT

Information on the above was noted and it was agreed to forward to St Luke's Church and St Luke's and Fernvale schools.

17/208 CORRESPONDENCE FROM CHIEF CONSTABLE FOR LEICESTERSHIRE FOLLOWING MEETING WITH PARISH COUNCIL REPRESENTATIVES

Correspondence from the Chief Constable was received. It was noted that crime statistics for Thurnby and Bushby can be obtained at <https://www.police.uk/leicestershire/NR41/> (Harborough North).

17/209 COMMUNITY DEFIBRILLATORS FOR THURNBY AND BUSHBY

It was reported that the replacement cabinet has been delivered to the Rose and Crown. In addition, the Clerk is pursuing the siting of a second defibrillator at the Co-operative Food Store on Station Road with the new store manager and Everards.

17/210 INVITATION TO TAKE PART IN THE ST LUKE'S CHRISTMAS TREE FESTIVAL

It was agreed not to take part in the Christmas tree festival on this occasion.

17/211 PARISH COUNCIL'S ARTICLE FOR TABS NEWSLETTER

It was agreed to include the following: MUGA at Manor Field; parking in the vicinity of the two schools; defibrillator at Rose and Crown; and, Neighbourhood Plan community drop in event.

20.55: It was agreed to continue and complete the agenda.

17/212 ENVIRONMENTAL MATTERS

a) Tree Wardens' Report – this was received and the following matters noted:

- The tree wardens will visit all trees planted in the last three years, carry out any remedial work necessary and report any other works needed in the village. Mr S Galton offered to assist.
- Replacement trees will be sourced for the bottom of Court Road, near the junction with Gilstead Close and the Memorial tree on Church Green. It was noted that the latter tree died due to lack of water.
- No replacement trees should be planted on Telford Way green and no further trees should be planted on Somerby green.
- The tree wardens will mark up the site where the Jubilee Oak should be planted.

b) Litter – it was agreed that the dog bin on Telford Way be replaced with a litter bin.

17/213 AGENDA ITEMS FOR NEXT MEETING

The following items were agreed:

- Establishment of a Joint Recreation Committee with Scraftoft Parish Council.

17/214 DATE OF NEXT MEETING

The next meeting will be held on Monday 13 November 2017, commencing at 7.00 pm, at the Hill Court Community Centre.

**Tree
Wardens &
Cllr SG**

The meeting closed at 21.10

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Chair, 13 November 2017