MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 14 AUGUST 2017, AT 7.00 P.M.

PRESENT
Members: Mrs P Chamberlain (Chair), Mr S Brown, Mrs A Burrell, Mr H Gopsill, Mr I Harris, Mrs S Johnstone and Mr J King
Clerk: Mrs S Bloy
Members of the Public: There were no members of the public present.

17/136 APOLOGIES FOR ABSENCE
Apologies were received and accepted from Mrs E Derrick and Mr N Garner.
Apologies were also received from County/District Cllr Mr S Galton and District Cllr Mr P Elliott.

17/137 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST
There were no requests for dispensation.

17/138 MINUTES OF THE MEETING HELD ON MONDAY 10 JULY 2017
The minutes of the above meeting were approved and signed as a true record.

17/139 MATTERS ARISING FOR INFORMATION
There were no matters for information.

17/140 MATTERS RAISED BY MEMBERS OF THE PUBLIC
There were no matters raised.

17/141 GENERAL PURPOSES COMMITTEE
It was agreed that a meeting of the GPC be arranged in September.

17/142 CLERK’S REPORT
It was noted that the Clerk had spoken with Pavilion Estates and agreed that a letter be sent regarding the poor state of the land, copied to Planning Enforcement and LCC Highways, requesting confirmation of the action to be taken and timescale.

In addition, the following planning decisions were reported:
17/00326/FUL – erection of permanent modular pre-school building (Fernvale Primary School). APPROVED.
17/00880/FUL – dormer loft conversion to front elevation and flat roof single dormer to rear elevation (63 Grange Lane, Thornby). APPROVED.
17/00916/TPO – works to trees (HDC TPO 142), (5 The Copse, Bushby). APPLICATION REFUSED.

17/143 COUNCILLORS’ REPORT
a) TABSASA – it was reported that the tennis court has now been unlocked.
b) 747 Bus Group – it was agreed to take this under agenda item 17/144.

17/144 747 BUS ROUTE
The following matters were noted:
- An application had been made by Centrebus to change the route to start and finish at the Haymarket rather than the St Margaret’s bus station in Leicester.
- A revised timetable had been published which includes the identification of stops in Thurnby and Bushby,
A summary of 91 responses received to the 747 Bus Service questionnaire which had been distributed to all households had been circulated to Councillors. The responses have been forwarded for inclusion in the overall findings of the 747 Bus Group.

Parish Councils do not have Powers in relation to public transport, which comes under the remit of the County Council. It will therefore not be possible to consider increasing the Parish Precept to support the 747 bus service.

Records show that a 50% reduction in the 747 service has resulted in a reduction in passenger numbers of 75% and therefore a greater need for a subsidy.

Centrebus are unable to confirm until mid-October, whether there will be a service from the New Year.

17/145 FINANCIAL MATTERS

a) Request for a grant towards the village BBQ/fun day – a request received from the organisers was considered. However, it was noted that the IMPACT team had agreed to arrange activities on the day, for which there was a charge. It was proposed by Mrs S Johnstone and seconded by Mrs A Burrell, that the Parish Council’s contribution to the day be coverage of the cost of attendance by IMPACT youth and sports workers. This was RESOLVED.

b) Payments and purchases as detailed on the financial schedule - it was proposed by Mr H Gopsill and seconded by Mrs A Burrell that the following be approved. This was RESOLVED.

Payments

i) ABC Danoto – (taxibus) - £345.60 (288.00 + 57.60 VAT)
ii) ICP Cleaning Services (weekly clean Hill Court) - £122.40 (102.00 + 20.40 VAT)
iii) Jones Cleaning Services (external windows Hill Court) - £19.80 (16.50 + 3.30 VAT)
iv) Turneys Landscapes Ltd (grass cutting) - £917.06 (764.22 + 152.84 VAT)
v) HDC (Hill Court monthly planned testing) - £116.68
vi) Target Pest Control and Hygiene (dog bins) - £192.68 (160.56 + 32.12 VAT)

Payments

i) Jerry Braker (maintenance) - £765.00
ii) NALC (LCR subscription) - £17.00
ix) Soar Valley Press (banners for MUGA) - £96.12 (80.10 + 16.02 VAT)
i) Norwood Press (printing of 747 questionnaire) - £85.00
xi) Physio-Control UK Sales Ltd (defibrillator) – £780.00 (650.00 + 130.00 VAT)

Payments

ixi) DCK Accounting Solutions (payroll) - £30.00 (25.00 + 5.00 VAT)
ixv) S R Bloy (salary) - £758.76
ixvi) HMRC (Tax and NI) - £679.23

Direct debits

i) ESPO (gas at Hill Court) – 171.30
ii) Total Gas and Power (electricity at Hill Court) – 28.49
iii) BT (Clerk and Hill Court phone and broadband) - £113.43

Purchases

i) IMPACT project – attendance of youth workers at T&B Fun Day, 26/08/17 - £295.99 
(246.66 + VAT)
ii) FCC (via HDC) stone pick, prepare and sow grass seed on new areas around MUGA - £440.00 + VAT (HDC to fund levelling one of the mounds)
iii) FCC (via HDC) weekly litter pick at MUGA £25.00 + VAT

Approval to obtain quotes for signage at MUGA
v) LCC – up to £450.00 to cover the parking enforcement at Fernvale and St Luke’s schools at the beginning of the autumn term

Consideration was given to funding the cost of cleaning benches at Manor Field and
Wadkins which are not owned by the Parish Council. It was agreed that this was the responsibility of HDC.

17/146 MUGA AT MANOR FIELD

a) Installation of the MUGA – The following matters were noted:
   - Installation has been completed. However, the basketball nets need fitting more securely and the heras fencing is still to be removed from the car park.
   - HDC require that the mounds created with spoil from the site be seeded and have obtained a quotation for this work (see financial schedule, minute 147/145(b) refers).
   - There is an outstanding amount from the original quotation by Charles Lawrence as a contingency for repairing the public footpath. Confirmation has been received from HDC that there is no damage to the footpath and it was therefore agreed that the Clerk seek approval for this to be put towards seeding and other items associated with the MUGA.
   - Charles Lawrence have confirmed that they are not in a position to quote for an additional footpath to the MUGA from footpath D21.
   - Charles Lawrence are due to install a boot scraper and HDC will be installing a litter bin at the entrance to the MUGA.

b) Report on sessions organised by IMPACT youth workers – The Clerk reported that regular weekly sessions had been held at Manor Field, with a few additional sessions. Unfortunately, it had not been possible to obtain any further details. However, PC Steve Winn had confirmed that there had been no additional ASB incidents reported to the Harborough Safer Neighbourhood Team, who have also been visiting the site.

17/147 PLANNING APPLICATIONS

Mrs A Burrell did not take part in discussion other than to provide advice.

a) 16/00874/REM – development of up to 275 dwellings and up to 500 m² of retail use (Class A) with associated infrastructure including means of access, open space and landscaping (reserved matters of 14/01088/OUT), (Land at Uppingham Road, Bushby), including amended plans in response to consultation in the community. The developer’s willingness to consult and work with the Parish Council and Ward Councillors; the local community; and, householders directly affected was welcomed and it was considered that issues raised at the PC drop in session had been addressed. The PC noted and endorsed the Ward Councillors’ recommendation that the proposed pedestrian crossing on the A47 be moved further to the west, closer to the existing Wadkins development. It was agreed to submit a NEUTRAL response, with the above comments.

b) 17/01117/FUL – construction of a single sports pitch, allotments and associated access road, parking area and landscaping relating to the permitted development of up to 275 dwellings on land at Charity Farm. In considering the application the following issues/questions were raised:
   - the expected start date for commencement;
   - sufficiency of car parking to meet the needs of the sports field and the allotments;
   - confirmation that the proposed ‘services’ provision to the site will include provision to the ‘future changing facilities’.

It was agreed to SUPPORT the application with the above comments.

c) 17/01215/FUL – erection of part first floor side extension; part two storey rear extension; and erection of rear first floor balcony (4 The Copse, Bushby). It was agreed to submit a NEUTRAL response to the application with no comments.

It was proposed by Mr J King and seconded by Mr I Harris that the above decisions be approved. This was RESOLVED.
17/148 JOINT WORKING GROUP WITH SCRAPTOFT PARISH COUNCIL: SPORTS FIELD AND ALLOTMENT PROVISION ASSOCIATED WITH PLANNING APPLICATION 17/01117/FUL
It was agreed that Mrs A Burrell and Mr J King would represent the Parish Council on the above joint working group with Scraptoft Parish Council. A meeting is to be arranged (minute 17/147(b) above refers).

17/149 PLANNING ENFORCEMENT CASES IN THURNBY AND BUSHBY
It was reported that two new cases had been opened, one on Chestnut Drive and the other on Hollies Way.

17/150 UPDATE ON CONSULTATION ON THE DRAFT HARBOROUGH LOCAL PLAN
It was reported that the Parish Council will be given four weeks’ notice of the commencement of the consultation period for the draft local plan.

17/151 HOUSING NEEDS SURVEY IN THURNBY AND BUSHBY
It was reported that Harborough District Council has commissioned Midlands Rural Housing (MRH) to conduct a housing needs survey in Thurnby and Bushby. It was agreed to invite a representative of MRH to the next meeting to provide more information and discuss how the Parish Council might be involved in the process.

17/152 SPORT AND RECREATION WORKING GROUP
It was noted that the scheduled meeting of the Sport and Recreation Working Group had been postponed pending the outcome of the HDC playing field strategy review and the indoor community facility refresh and update. A meeting is to be arranged for the beginning of September, by which time it is hoped that there will be further information on the above reviews. The Working Group will also consider a draft report on provision in Thurnby and Bushby and issues relating to sport and recreation to be included in the Neighbourhood Plan community and stakeholder consultation.

17/153 HIGHWAYS MATTERS
a) Grange Lane – a meeting at County Hall is to be arranged.

b) Parking in the vicinity of Fernvale and St Luke’s schools – it was agreed that the presence of enforcement officers at the beginning of the autumn term be requested.

c) Repairs to footpath D19 – it was reported that work has commenced on repairs to the footpath.

17/154 STOPPING UP OF HIGHWAY AT 1 THE RAILWAY COTTAGES, TELFORD WAY, THURNBY - Stopping Up of Highway (East Midlands) (No 26) Order 2017
It was reported that the above report was signed by authority of the Secretary of State on 26 July 2017.

17/155 HDC CONSULTATION SURVEY ON FUTURE LEISURE PROVISION AND WIDER OPPORTUNITIES FOR HEALTH AND ACTIVITY IN HARBOROUGH DISTRICT
A copy of an email to HDC from Mr S Galton, expressing concerns regarding the above on behalf of the three Ward Councillors was received. It was agreed that the Clerk should write endorsing the content of the email and copy this to other Parish Councils in the Ward.

17/156 LEICESTER CITY COUNCIL CONSULTATION ON EMERGING OPTIONS, DEVELOPMENT MANAGEMENT POLICIES AND SITE OPTIONS FOR NEW LOCAL PLAN
The above consultation was noted.

17/157 UPDATE ON COMMUNITY DEFIBRILLATORS IN THURNBY AND BUSHBY
It was reported that the managers of the Rose and Crown had expressed concern that the cabinet for the defibrillator to be located on site was not lockable. It was agreed to purchase a lockable cabinet. The existing cabinet would be kept to be used...
for a second defibrillator to be located elsewhere in the Parish. It was reported that a response for this second location to be at the Co-operative Food store on Station Road is still awaited. In addition, it was noted that the Parish Council’s insurance policy includes an allowance for defibrillators and training in the use of the apparatus is to be arranged through the East Midlands Ambulance service.

17/158  REPORT OF LCC ANNUAL PARISHES LIAISON EVENT HELD ON 10 JULY 2017
A copy of the summary report of the above event, as circulated to Cllrs was received. Further details of LCC’s draft Communities Strategy are available at www.leicestercommunities.org.uk and parish councils are invited to feed in further comments on line. In addition, there will be a series of ‘Big Discussions about Great Communities’ events to be held on 28 September, 2 and 5 October 2017.

17/159  INVITATION TO ATTEND A PARISH COUNCIL EVENT AT POLICE HEADQUARTERS ON 6 SEPTEMBER 2017
The above invitation from the Chief Constable and the Police and Crime Commissioner was noted and Cllrs were asked to let the Clerk know if they wished to attend to represent the Parish Council.

17/160  ENVIRONMENTAL MATTERS
a) Report from tree wardens – the following matters were noted/agreed:
   ▪ Mr J King had attended a tree identification event at Swithland Wood and has obtained an ‘app’ which assists in identifying trees. It was agreed that he would forward details to members of the Parish Council.
   ▪ The tree wardens were asked to look at an ash sapling which is growing by the retaining wall at Angus Close, with a view to removing it and to trim lower branches on a tree on the green opposite the doctor’s surgery which are masking the fire evacuation sign for Hill Court.
   ▪ The tree wardens were asked to consider the replacement of trees as per an email from Mrs Lord and to undertake a review of all trees planted by the Parish Council.

b) Litter – It was proposed by Mr S Brown and seconded by Mr J King that the open litter bins on the Manor Field play area be replaced with enclosed bins. This was RESOLVED.

c) Other matters – It was reported that the 747 bus timetable sign at the bus stop near to the junction of Main Street and the A47 is missing and agreed that the Clerk request that this be replaced. In addition, it was proposed by Mr I Harris and seconded by Mr J King that representatives of the Parish Council on the Grass Cutting Working Group be authorised to agree to the extension of the contract with Turney Landscapes for a further two years. This was RESOLVED.

17/161  AGENDA ITEMS FOR NEXT MEETING
The following items were agreed:
   ▪ Housing needs survey
   ▪ Review of Taxibus service
   ▪ Mobile vehicle activated sign

17/162  DATE OF NEXT MEETING
The next meeting will be held on Monday 11 September 2017, commencing at 7.00 pm, at the Hill Court Community Centre.

The meeting closed at

Chair, 11 September 2017