



THURNBY AND BUSHBY PARISH COUNCIL



Sue Bloy, Clerk to the Council
17 Shetland Way, Countesthorpe
Leicester, LE8 5PU

☎ 0116 2786280
Email: thurnbyclerk@yahoo.co.uk

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE HILL COURT COMMUNITY CENTRE, MAIN STREET, BUSHBY, ON MONDAY 13 MARCH 2017, AT 7.00 P.M.

PRESENT

Members: Mr H Gopsill, (Chair), Mr S Brown, Mrs A Burrell and Mr N Garner

District and County Councillor: Mr S Galton

District Councillor: Mr P Elliott

Clerk: Mrs S Bloy

Members of the Public: There was one member of the public present. In addition, Ms S Skyrme, Clerk to Scraptoft Parish Council was in attendance.

ACTION

17/51 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Mrs P Chamberlain, Mrs E Derrick, Mr I Harris, Mrs S Johnstone and Mr J King. It was proposed by Mrs A Burrell and second by Mr N Garner that Mrs E Derrick's apologies for the next meeting be accepted. This was RESOLVED.

17/52 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

No requests had been received.

17/53 MINUTES OF THE MEETING HELD ON MONDAY 13 FEBRUARY 2017

The minutes of the above meeting were approved and signed as a true record, subject to the amendment of the date of signing to read 14 March 2017.

17/54 MATTERS ARISING FOR INFORMATION

The following matters were noted:

Minute 17/29 – It was reported that gravel had been spread on the footpath leading from the end of Main Street Extension to the D11 field path. The Parish Council recorded its thanks to the residents who had undertaken the work.

17/55 MATTERS RAISED BY MEMBERS OF THE PUBLIC

A member of the public raised the issue of the termination of the 56 bus route by Arriva and the very short notice given. Mr S Galton explained that the route is run by Arriva as commercial concern and following confidential discussions with Leicestershire County Council, the company had given the required 56 days' notice of registration to withdraw the service. A new service 55 will be introduced which will cover Scraptoft village, including the Davis estate. However, this will leave Station Lane/Road, through to the A47, Somerby Road, Pulford Drive and other roads off without a service. The current policy is that if properties are more than 800 meters from a bus route, LCC will intervene. LCC have mapped the areas which fall into this category and are looking at a demand led service. The member of the public asked if consideration might be given to a timetabled service using a smaller vehicle, but was informed that these are not seen to be commercially viable by the bus operators. The Clerk read out an email from an elderly resident expressing concern at the loss of the service. Another resident had expressed concern at the impact on families living on Station Lane/Road who use the service to take children to and from Fernvale School. Mr P Elliott added that as Chair of Scraptoft Parish Council he had received



THURNBY AND BUSHBY PARISH COUNCIL



numerous calls from elderly residents regarding the loss of the service.

While it was noted that there was nothing that Thurnby and Bushby and Scraftoft Parish Councils can do regarding the termination of the service, a public meeting should be held in order to make residents aware of the changes being made. It was agreed that notification of this would need to be carefully worded to ensure that expectations were not raised regarding the resurrection of the 56 service. LCC would be asked to provide information on what is to be made available to those living outside the 800 meter radius from a bus service. It was agreed that the Clerks to the two Parish Councils would liaise to arrange an evening meeting at Fernvale School. Finally, a question was asked regarding progress with the Bloor Homes development at Charity Farm. Mr S Galton reported that following consultation last summer, Bloor Homes had undertaken to submit revised plans, but nothing has been received to date.

17/56 CASUAL VACANCY

It was reported that as no nominations had been submitted to HDC following the statutory notice of a casual vacancy, the Parish Council can now fill the vacancy by co-option. It was agreed that notices be posted on notice boards, inviting interest.

17/57 GENERAL PURPOSES COMMITTEE

It was noted that due to unavailability of sufficient Councillors, the planned GPC meeting had not taken place. Instead, Mr H Gopsill and the Clerk had considered the various items and will make recommendations on these elsewhere in the agenda. It was agreed that at this stage there is no need to arrange a further meeting of the GPC.

17/58 CLERK'S REPORT

The Clerk reported that she had been asked to take on the role of Presiding Officer at the County Council Elections on Thursday 4 May 2017. This was approved.

17/59 COUNCILLORS' REPORTS

TABSASA – It was reported that the resident who had voluntarily played a key role in maintaining the cricket pitch is no longer able to undertake this due to other commitments.

17/60 FINANCIAL MATTERS

a) Financial Schedule

The financial schedule was considered. It was confirmed that the invoice for cleaning Hill Court on a weekly basis was for a period of four weeks. The monthly Business Rates charge at £368.00 was felt to be excessive and it was agreed that the Clerk investigate. It was noted that the costings for various matters relating to the issuing of a lease by HDC for the installation of a MUGA at Manor Field (contribution to legal fees; installation of footpath; and, business rates) were still to be confirmed. Finally, it was noted that the Clerk had elected to opt out of the Parish Council's pension scheme with NEST and has notified NEST accordingly. DCK Beavers who administer the payroll have been notified.

Clerk

It was proposed by Mr S Brown and seconded by Mrs A Burrell that the following payments, direct debits and purchases be approved.

Payments

- i) ABC Danoto (taxibus) - £172.80 (144.00 + 28.80 VAT)
- ii) Target Pest Control and Hygiene Ltd (dog bins) - £203.44 (169.52 + 33.92 VAT)
- iii) ICP Cleaning Services Ltd (Hill court weekly clean + supply of toilet rolls) - £122.63 (102.19 + 20.44 VAT)
- iv) DCK Beavers Ltd (payroll) - £30.00 (25.00 + 5.00 VAT)
- v) Total Gas and Power (Hill Court electricity supply 6 October 2016 to January 2017) - £169.11



THURNBY AND BUSHBY PARISH COUNCIL



- vi) Total Gas and Power (Hill Court electricity supply February 2017) £39.92 (38.02 + 1.90 VAT)
- vii) Turney Landscapes Ltd (grass cutting) - £917.06 (764.22 + 152.84 VAT)
- viii) The Cartridge House (repair of printer) - £18.00 (15.00 + 3.00 VAT)
- ix) Davies Materials and Tools Ltd (supply of gravel) - £55.00
- x) S R Bloy (salary) – 719.34
- xi) S R Bloy (travelling expenses and reimbursement for purchase) - £94.23

Direct Debits

- i) Total Gas and Power (electricity) - approval of Direct Debit mandate for future payments.
- ii) EMH Homes £110.42
- iii) HDC (Business rates) - £368.00
- iv) Eastern Shires (gas at Hill Court) - £67.75
- v) British Telecom (clerk and PCIC phone and broadband) - £123.69

Purchases

- i) Somerbys (internal audit) - £175.00
- ii) Salusbury Harding and Barlow (legal advice re lease of land from HDC for MUGA) - £800.00 + VAT
- iii) HDC (contribution to advertisement re disposal of public open space) - £400.00
- iv) HDC (contribution to legal fees re lease) – amount to be confirmed.
- v) HDC (installation of footpath to MUGA – to be maintained by HDC – amount to be confirmed
- vi) HDC (business rates for MUGA) – amount to be confirmed
- vii) HDC (rental for MUGA) - £150.00 per annum from 1 April 2018
- viii) Came & Co (additional insurance relating to MUGA) - £178.15, unless HDC insures the property. Public liability covered by PC's current policy.

b) Authorisation of Payments

It was proposed by Mr S Brown and seconded by Mrs A Burrell that in exceptional circumstances, the signatories resolved at a Parish Council meeting can be replaced by other Councillors with the authority to authorise payments. This was RESOLVED.

17/61

PLANNING APPLICATIONS

a) 17/00242/TPO (LCC TPO 19) – works to trees (fell), (11 Lakeside Court, Thurnby). Following consultation with the tree wardens, it was proposed by Mrs A Burrell and seconded by Mr N Garner that the application be SUPPORTED. This was RESOLVED.

b) 17/00160/PCD – discharge of conditions 3 (materials) and 8 (contamination) of 16/01841/FUL, (J Coles Nurseries, Thurnby). NOTED.

c) 17/00326/FUL – erection of a new modular pre-school building and all associated works (Fernvale Primary School, Somerby Road, Thurnby). It was noted that this application had been received too late to be included on the agenda and that the date for comments falls before the next PC meeting. As a consequence the Clerk had obtained an extension to the date to allow for consideration on 10 April 2017.

17/62

ISSUES RELATING TO INSTALLATION OF A MUGA AT MANOR FIELD

a) Granting of a lease - It was reported that draft Heads of Terms for a lease have been produced by HDC and circulated to Councillors. It was noted that the HOTS include: an annual rental of £150; matters relating to insurance; a requirement for the Parish Council to make a contribution to advertising costs associated with the disposal of open space and HDC's legal costs; provision of a footpath to the MUGA to be installed at the Parish Council's expense, but thereafter maintained by HDC; and, a requirement for the site to be reinstated at the end of the term of the lease. It was proposed by Mr H Gopsill and seconded by Mr S Brown that the draft Heads of Terms be accepted, subject to resolution of the above matters and that the Clerk be authorised to take these forward, consulting as necessary. This was RESOLVED,

Clerk



THURNBY AND BUSHBY PARISH COUNCIL



with one Councillor abstaining.

b) Appointment of solicitor – It was proposed by Mrs A Burrell and seconded by Mr S Brown, that Salusbury, Harding and Barlow be appointed to act on the Parish Council's behalf. This was RESOLVED with one Councillor abstaining.

17/63 PUBLIC TRANSPORT PROVISION SERVING THURNBY AND BUSHBY (747 AND 56 BUS ROUTES)

It was noted that Mrs P Chamberlain and Mr H Gopsill would represent the Parish Council at a meeting regarding the 747 bus route to be held on Monday 27 March, commencing at 3.00pm. This will be attended by representatives of CentreBus, LCC, Parish Councils, District and County Councils. In addition, the withdrawal of the 56 bus route by Arriva considered earlier in the meeting (minute 17/55 refers) and decisions regarding a public meeting were noted.

17/64 THURNBY AND BUSHBY NEIGHBOURHOOD PLAN STEERING GROUP

It was noted that a meeting of members of the Steering Group with HDC officers to discuss housing allocations has been arranged for Wednesday 5 April 2017, commencing 6.00 pm.

17/65 SPORT AND RECREATION WORKING GROUP

It was noted that the minutes are to follow. Agenda items covered: feedback on a meeting with HDC, including links with the Council's Playing Field Strategy review; the s106 bid; update on St Luke's plans for a café/community centre; and, the first draft of a Sport and Recreation review. In the meantime, it was reported that it has been agreed that consideration of the St Luke's proposals be 'de-coupled' from the review of sport and recreation to allow separate negotiations with HDC. However, in recognition of the potential benefit to the community, it was agreed to suggest that the Parish Council support the St Luke's proposal in principle. It was proposed by Mr H Gopsill and seconded by Mr S Brown that in principle support be given. This was RESOLVED. It was also agreed that the Annual Parish Meeting, on Monday 15 May 2017 would provide an ideal opportunity for St Luke's to make a presentation. Councillors were reminded that the Annual Parish Meeting is not a meeting of the Parish Council, although notices of it are distributed under the name of the PC Chair.

17/66 HIGHWAYS MATTERS

a) Grange Lane – It was reported that the lack of a response to the letter sent on behalf of the Parish Council is being chased up.

b) Response to LCC Highways Draft Asset Management Policy and Strategy – The draft response prepared by Mr H Gopsill and the Clerk was noted and it was agreed that this should be submitted.

c) Closure of footpath D19 and Storm Water Drainage (Severn Trent) – Correspondence with LCC Highways and Severn Trent was noted. The Parish Council was pleased to note that while action is finally being taken, long term solutions are needed. The Parish Council expressed thanks to Mr and Mrs Lord for their input in this matter.

d) Debris on footpaths – It was noted that debris and moss on the footpaths on Dalby Avenue and Hollies Way have been reported to HDC.

e) Conversion of street lights – It was reported that the programme for converting street lights in Thurnby, Bushby and Scraptoft so that they can be controlled remotely has been brought forward. This is largely due to police concerns at the number of vehicles which have been broken into.

17/67 LRALC STRATEGIC PLAN CONSULTATION

The response drafted by Mr H Gopsill and the Clerk and submitted on the Parish Council's behalf was noted. This had been circulated to Councillors prior to submission.

Clerk



THURNBY AND BUSHBY PARISH COUNCIL



17/68 EQUALITIES POLICY AND SAFEGUARDING STATEMENT

A draft Equalities Policy, based on that produced by Scraftoft Parish Council was received. It was noted that additional statements relating to selection and recruitment and personal records are to be added. In addition, it was reported that Mrs S Johnstone had kindly agreed to work with the Clerk on a Safeguarding Statement. Both documents will be brought to the next meeting for resolution.

Cllr SJ & Clerk

17/69 DISCLOSURE AND BARRING SERVICE (DBS) CHECKS

It was agreed to defer consideration of this item to the next meeting.

17/70 HILL COURT COMMUNITY CENTRE

a) Report on lettings – This was received, noting that good use is made of the Centre by local groups, although there is still availability, particularly at the weekend.
b) New booking for weekly ‘Mums and babies’ group – It was reported that the Clerk had been approached by a resident regarding a weekly booking on Tuesday mornings for mothers and babies living in the Parish. Participants will only be charged to cover the cost of room hire and warm drinks. It was proposed by Mr N Garner and seconded by Mrs A Burrell that the application be approved. This was RESOLVED.

17/71 HDC PARISH COMMUNICATION SURVEY FOR 2016-17

It was agreed that a draft response prepared by the Clerk be submitted to HDC.

17/72 COMMUNITY DEFIBRILLATOR

It was noted that unfortunately the Parish Council’s application for a funded British Heart Foundation defibrillator had been unsuccessful, due high demand. The Clerk has registered to be alerted to the next part-funded round which is due to open in May 2017 and had approached EMH with a view to a contribution to the cost. In the meantime, the Rose and Crown had expressed an interest in raising funds for a defibrillator to be located on the new extension to the pub. It was agreed that this should be pursued as a joint community initiative with the Rose and Crown and that a bid to the BHF be considered for provision elsewhere in the Parish.

17/73 MAINTENANCE SCHEDULE FOR 2017-18

It was agreed that the maintenance schedule suggested by the Clerk should also include the repainting of the fence posts on the border of the Rose and Crown and the green to the north. The Clerk was authorised to pursue. In addition, it was agreed that a request be submitted to Highways for road signs to be cleaned.

Clerk

21:00 It was agreed to continue and complete the agenda.

17/74 ENVIRONMENTAL MATTERS

The following matters were noted:

- Concerns at hedge cutting on land south of Uppingham Road after 28 February.
- Damage to a tree at Wadkins following Storm Doris to be reported.

**Clerk
Clerk**

17/75 AGENDA ITEMS FOR NEXT MEETING

The following items noted earlier in the meeting were agreed:

- Equalities Policy and Safeguarding Statement.
- DBS checks for Parish Councillors, staff and volunteers.

17/76 DATE OF NEXT MEETING

The next meeting will be held on Monday 10 April 2017, commencing at 7.00 pm at the Hill Court Community Centre.

The meeting closed at 21:05

.....
Chair, 10 April 2017