MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MANOR FIELD PAVILION, GRANGE LANE, THURNBY, ON MONDAY 11 APRIL 2016, AT 7.00 P.M.

PRESENT
Members: Mrs P Chamberlain (Chair), Mr S Brown, Mrs A Burrell, Mrs E Derrick, Mr N Garner, Mr H Gopsill, Mr I Harris, Mrs S Johnstone, Dr A Keller and Mr J King.
District and County Councillor: Mr S Galton
District Councillor: Mr P Elliott
Clerk: Mrs S Bloy
Members of the Public: There were no members of the public present.

ACTION

16/66 CO-OPTION TO THE PARISH COUNCIL
It was proposed by Mrs A Burrell and seconded by Mrs E Derrick that Mr S Brown be co-opted onto the Parish Council. This was RESOLVED. A Declaration of Acceptance of Office was duly signed by Mr Brown and witnessed by the Clerk on behalf of the Parish Council. Mr Brown took part in the remainder of the meeting as a member of the Parish Council.

16/67 APOLOGIES FOR ABSENCE
There were no apologies for absence.

16/68 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST
There were no requests for dispensation.

16/69 MINUTES OF THE MEETING HELD ON MONDAY 14 MARCH 2016
The minutes of the meeting held on 14 March 2016 were approved and were signed by the Chair.

16/70 MATTERS ARISING FOR INFORMATION
There were no matters arising for information.

16/71 MATTERS RAISED BY MEMBERS OF THE PUBLIC
There were no matters raised.

16/72 GENERAL PURPOSES COMMITTEE
It was agreed that there was no need for a meeting of the General Purposes Committee.

16/73 CLERK’S REPORT
The Clerk’s report was taken as read and accepted. In addition, it was reported that the Clerk had been notified by HDC that a complaint had been received from a resident regarding the percentage increase in the parish precept for 2016/17. The Clerk circulated the response which she had sent on the Parish Council’s behalf.

16/74 COUNCILLORS’ REPORTS
a) Memorial Hall – The minutes of the meeting held on 15 March 2016, which had been circulated to Councillors, were noted. Mrs P Chamberlain confirmed that there was nothing further to report.
b) TABSASA – It was reported that while there had been a meeting of TABSASA, at the current time no one had been identified to take the position of Chair. Concerns
had been expressed at the meeting regarding the possible withdrawal of funding by HDC and the situation with regard to the Tennis Club’s affiliation to TABSASA.
c) Manor Field Association – There was nothing to report.

16/75 FINANCIAL MATTERS
a) Schedule of payments, direct debits and purchases - It was proposed by Mr H Gopsill and seconded by Mrs A Burrell that the following payments, direct debits and purchases are approved. This was RESOLVED.

Payments:
i) Richards Environmental Service (dog bins) - £65.55 (cheque)
ii) The Post Office (HMRC) - £755.91 (cheque)
iii) Turney Landscapes (grass cutting) - £917.06 (764.22 + 152.84 VAT) (BACS)
iv) LRALC (NALC and LRALC membership) - £468.95 (BACS)
v) DCK Beavers Ltd (Payroll) - £30.00 (25.00 + 5.00 VAT) (BACS)
vii) E Derrick (travelling expenses) - £25.20
vii) S R Bloy (travelling expenses and purchases) £39.87
viii) S R Bloy (salary) - £712.94

Direct Debits:
i) Southern Electric (£99.34)

Purchases:
i) Somerby’s (internal audit) - £175.00
ii) Arnold-Baker on Local Council Administration tenth edition - £69.00 (reduced by 25% from £92.00)

b) Arrangements for the Annual Return 2016 – These were noted. It was further noted that the Parish Council had been selected as part of the 5% sample which requires an intermediate audit. The Clerk reported the additional information which was required to be submitted with the Annual Return.
c) It was reported that an application had been received from the Memorial Hall for a grant of £3,000. It was agreed to invite the Chair of the Memorial Hall Committee to present the application. It was noted that should the Parish Council agree to award a grant for 2016/17, this should be for a specified item or items which would be of benefit to all users of the Hall.

16/76 PLANNING APPLICATIONS
a) 16/00396/FUL – works to trees (The Vicarage, Main Street, Thurnby). Having consulted with the Tree Wardens it was agreed to SUPPORT this application.
b) 16/00411/FUL – erection of two dwellings (revised scheme of 15/00510/FUL and 15/01108/FUL), 13 Dalby Avenue, Bushby. In considering this application it was agreed that the Parish Council’s reasons for objection to the previous two applications still stood in relation to the current application. It was therefore agreed to OBJECT again on the following grounds:
 Overdevelopment of the site;
 Out of character with other properties;
 Proximity of the proposed development to and consequent impact on neighbouring properties;
 Concerns over the proposed multiple access and consequent impact on Dalby Avenue.
c) 16/00478/TPO – works to trees: fell two Horse Chestnut trees (County TPO 13A1), (9 Newstead Avenue, Bushby). It was agreed that the Tree Wardens should give consideration to this application on behalf of the Parish Council and that the Clerk
submit their recommendation. It was further agreed that should permission be granted by Leicestershire County Council there be a condition imposed that the trees be replaced by suitable native trees.

It was proposed by Mr J King and seconded by Mr H Gopsill that the above decisions be agreed. This was RESOLVED.

16/77 PLANNING ENFORCEMENT CASES IN THURNBY AND BUSHBY
It was noted that a planning application for work to Winkadale Hall, Uppingham Road, Bushby had been submitted to HDC and will be brought to the next meeting of the PC for consideration. In addition, a new enforcement case has been opened in relation to various matters at the Telford Way Garages, Telford Way, Thurnby.

16/78 DESIGNATION OF A NEIGHBOURHOOD AREA FOR THURNBY AND BUSHBY
It was noted that the designation of the Neighbourhood Area has been approved and that this can be viewed at http://www.harborough.gov.uk/approved-neighbourhood-areas

It was agreed that the Clerk should notify residents, who had indicated an interest in joining a Steering Group, in order to confirm their continued wish to be involved. Neighbourhood Planning will be included on the agenda of the forthcoming Annual Parish Meeting (minute 16/91 below refers) and an inaugural meeting of the Steering Group will be arranged to take place during the following weeks.

As a Steering Group of the Parish Council, it will be covered by the PC’s public liability insurance and the nomination of consultants and applications for funding, such as the Locality Fund, will be administered by the Parish Council. However, it was agreed that while administrative issues directly associated with the Parish Council and short term set up matters will fall to the Clerk, any additional support associated directly with the Neighbourhood Plan are not part of the Clerk’s contract. Consequently there will be a need to take account of administrative support for the Neighbourhood Plan in any bids for funding.

Finally, it was confirmed that PC representation on the Steering Group will be Mrs A Burrell, Mrs E Derrick, Dr A Keller and Mr J King and that Mr S Galton will represent Harborough District.

16/79 HIGHWAYS MATTERS
It was reported that a response is still awaited from LCC Highways regarding issues relating to the introduction of priority working and widening of the footpath at the junction of Grange Lane and Main Street/Court Road, including detailed plans. It was noted that a response is expected to be provided for the next meeting of the Parish Council.

16/80 HILL COURT COMMUNITY CENTRE
It was reported that it is hoped to have the lease assigned by the end of April and that this can coincide with confirmation of a licence with LCC for use of the premises as a Children’s Centre. A meeting with representatives of LCC Property Services and the Market Harborough Health Visiting Team is scheduled for Wednesday 13 April 2016.

16/81 MANOR FIELD PAVILION
Correspondence from St Luke’s regarding plans for the Manor Field Pavilion and the response sent by the Clerk on the Parish Council’s behalf were noted. It was further noted that a bid for s106 funding for work to the changing facilities is being prepared and will be presented to the next meeting of the Parish Council for comment and
endorsement.

16/82 Houghton-on-the-Hill Neighbourhood Plan
The presentation given at a stakeholder event, which had been attended by Mrs E Derrick and Dr A Keller had been circulated. It was reported that the event was well attended and had provided a useful insight into the processes of developing a Neighbourhood Plan. The Stakeholder Issues and Priorities Consultation document was noted and it was agreed that the Parish Council had no comments at this stage.

16/83 The Queen’s 90th Birthday Celebrations
It was noted that the Thurnby and Bushby Society is meeting to consider whether to organise an event to celebrate the above. It was agreed that members of the Parish Council would offer to assist. In addition, it was suggested that the Parish Council purchase a tree to commemorate the occasion. The species and a suitable location will need to be identified.

16/84 Follow up to Prevent Training Attended by Councillors
It was noted that nine Parish Councillors had attended the Prevent training organised by HDC. A link to the Leicestershire Police Prevent Team had been circulated to all Councillors, together with the on-line Channel training which is available at http://course.ncalt.com/Channel_General_Awareness/01/index.html It was reported that the Clerk had completed the on-line module and agreed that Mr S Brown would also complete it.

16/85 Changes to School Provision in Leicestershire
It was reported that Beauchamp College’s free school application had been accepted. Further updates will be reported to future meetings.

16/86 Consultation on Electoral Review within Harborough District
It was agreed that Mrs P Chamberlain, Dr A Keller and Mr J King would attend a presentation to be given on Wednesday 20 April 2016 at HDC.

16/87 Parish Council ID and Publicity Material
It was agreed that Mr N Garner and Mr S Brown would work with the Clerk on this project.

16/88 Attendance at SLCC Training on Charitable Trusts
It was noted that places are available for Councillors at the same rate as the Clerk, but agreed that there was no necessity for a Councillor to attend.

16/89 Unity Trust Bank
It was agreed that Mr S Brown should be added to the mandate and be an additional signatory. The Clerk would check the paperwork required. It was noted that Unity Trust Bank will no longer be paying interest on current accounts and that an interest bearing deposit account be established, once the bank mandate had been finalised.

16/90 Environmental Matters
a) Trees – The following matters were noted:
- Dead trees have been removed from Wadkins and replacements planted.
- A dead tree on Somerby green will be replaced.
- The number of additional tree guards needed will be ascertained.
- The site previously identified for the Jubilee oak tree is unsuitable and the tree will be planted on the mound near to the tennis court.
- The Tree Wardens will consider matters raised in the report produced by Mrs J Lord and report to the next meeting.

b) Litter – It was noted that HDC had taken prompt action to remove a large quantity of jars of food which had been left in the car park to the Manor Field Pavilion. In
addition a van which had been abandoned on the verge at the entrance to Manor Field had been reported.

16/91  **ANNUAL PARISH MEETING, MONDAY 16 MAY 2016, COMMENCING AT 7.00PM AT THE HILL COURT COMMUNITY CENTRE**

It was noted that the Annual Parish Meeting will take place at the Hill Court Community Centre. Items for the agenda were agreed and a flyer will be delivered to all households.

16/92  **AGENDA ITEMS FOR NEXT MEETING**

The following agenda items were agreed:
- Grant application for the Memorial Hall.
- Section 106 bid.
- Report by Tree Wardens.

16/93  **DATE OF NEXT MEETING**

The next meeting, which is the Annual Parish Council meeting, will be held on Monday 9 May 2016, commencing at 7.00 pm at the Manor Field Pavilion.

The meeting closed at 20:50

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Chair, Monday 9 May 2016