MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MANOR FIELD PAVILION, GRANGE LANE, THURNBY, ON MONDAY 9 NOVEMBER 2015, AT 7.00 P.M.

PRESENT
Members: Mr P Chamberlain (Chair), Mrs A Burrell, Mrs D Childs, Mrs E Derrick, Mr H Gopsill, Mr I Harris, Dr A Keller and Mr J King
District and County Cllr: Mr S Galton
District Cllr: Mr P Elliott
Clerk: Mrs S Bloy
Members of the Public: Mr J Ardley was in attendance for agenda item 9 (Grant application)

ACTIONS

15/259 APOLOGIES FOR ABSENCE
Apologies for absence were received and accepted from Mr N Garner and Mrs S Johnstone.

15/260 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST
There were no requests for dispensation.

15/261 MINUTES OF THE MEETING HELD ON MONDAY 12 OCTOBER 2015
The Minutes of the meeting held on Monday 12 October were approved and were signed by the Chair.

15/262 MATTERS ARISING FOR INFORMATION
It was reported that there had been a number of burglaries in the Anthony Drive area (Minute 15/240 ‘Report from the Police’ refers).

15/263 MATTERS RAISED BY MEMBERS OF THE PUBLIC
There were no matters raised by members of the public.

15/264 GENERAL PURPOSES COMMITTEE
It was agreed that there was no need for a meeting of the GPC.

15/265 CLERK’S REPORT
The Clerk’s report was taken as read and accepted. It was noted that the Clerk had received notification that HDC is considering a parish boundary change at the request of the Houghton-on-the-Hill and Hungarton Parish Councils. It was agreed that the Clerk should write giving the PC’s support for the proposal. In addition, the Clerk reported the following:

- Notification had been received from the Planning Inspectorate that the Charity Farm Appeal (APP/F2415/W/14/2221813) had been withdrawn.
- The 20 mph signs in the vicinity of Fernvale School are scheduled to be installed this week.
- A meeting of the Grass Cutting Project Board is to take place on Monday 14 December, commencing at 6.30 pm, at the Manor Field Pavilion. The PC will be represented by Mr H Gopsill and the Clerk.

In relation to the above, Mr S Galton reported that LCC is reviewing its urban grass cutting policy in view of the number of complaints received in parishes which had not
taken on responsibility. As a consequence, the number of cuts in those parishes is to be increased to six next year and there will be a proportionate increase in the payment to parishes who did take on grass cutting.

Finally, the Clerk reported on problems with several dog bins not being emptied. It was agreed that the Clerk write to the contractor expressing concern at the service being provided and confirming that the situation will be monitored and alternative solutions considered. In addition, it was agreed that, as it is now permitted to put dog waste in litter bins, a review of dog bins be undertaken and superfluous bins removed.

15/266 COUNCILLORS’ REPORTS
a) Memorial Hall – Mrs P Chamberlain provided a resume of the minutes of the last meeting of the Memorial Hall Committee. It was noted that the new production and café kitchens have been installed and it is expected that they will be operational from 31 December 2015.
b) TABSASA – This was taken under the next agenda item.
c) Manor Field Association – There was nothing to report.
d) Other matters – It was reported that Mrs P Chamberlain had laid a wreath at the Remembrance Service at St Luke’s and that Mrs D Childs and Mr J King had also attended to represent the Parish Council. The Parish Council has been invited to decorate a tree as part of the Christmas Tree Festival. Mrs P Chamberlain, Mrs D Childs, Mrs E Derrick and Mr J Kink volunteered to decorate a tree to be purchased by the Clerk.

15/267 APPLICATION FROM TABSASA FOR GRANT FUNDING
The Chair invited Mr J Ardley to speak to the application which had been circulated to members. It was noted that the findings of the Wadkins feasibility study, which had been funded by a New Homes Bonus grant were currently being considered. As part of the study, a recreation questionnaire had been circulated to households. Over 100 responses had been received, with the key findings being the need for health and fitness provision in the parish. The study once finalised will provide evidence for future applications for s106 funding from developers. In the meantime, TABSASA is requesting a grant of £3,000 to assist in meeting the costs of running and maintaining the facilities at Wadkins. It was proposed by Mrs D Childs and seconded by Mr J King that the grant be awarded. This was RESOLVED. As a member of the TABSASA Committee, Mrs A Burrell did not take part in the vote.

Mr Ardley informed the Parish Council there had been no contributions in the form of membership fees from the Tennis Club since its formation in 2014. It was agreed that the Clerk should write to the Tennis Club expressing concern that they were failing to meet their obligations to contribute fully to TABSASA. Mr Ardley also informed the meeting that he was standing down from the TABSASA Committee and on behalf of the Parish Council, the Chair wished him well for the future.

15/268 FINANCIAL MATTERS
It was proposed by Mr I Harris and seconded by the Mrs A Burrell that the following be approved. This was RESOLVED.

Payments
i) Bains Travel (Taxibus) - £180.00 (BACS)
ii) P Richards Environmental (dog bins) - £87.40 (Cheque)
iii) Turney Landscapes Ltd (Grass cutting) - £917.06 ((764.22 + 152.84 VAT) (BACS))
iv) De Montfort University (Printing of flyers) - £46.00 (Cheque)
v) S R Bloy (salary) – £839.40 (Salary for October + balance owed for September)
vi) S R Bloy (Expenses) - £45.79 (BACS)

**Direct Debits**

i) BT (PCIC) £47.85

**Purchase**

i) Russell Bentley (installation of festive lights) - £250.00

ii) Purchase of artificial Christmas tree and sundries for Christmas Tree Festival.

In addition, a draft Mileage Record form was circulated by Mrs D Childs. It was agreed that the Clerk would put this into house style and that the new form will be used by Councillors and the Clerk when making car journeys on Parish Council business. The form should be attached to a Travel and Expenses Claim form, together with any associated receipts for signature by the Chair or Vice-Chair.

**15/269 PLANNING APPLICATIONS**

Mrs A Burrell did not take part in discussion of this item other than to provide advice and Mr H Gopsill did not take part in the consideration of 15/01497/FUL. It was proposed by Dr A Keller and seconded by Mr J King that the following be approved. This was RESOLVED.

a) 15/01497/FUL – erection of single storey rear extension and front porch, (68 Main Street, Bushby). Agreed to submit a NEUTRAL response with no comments.

b) 15/01498/FUL – erection of single storey rear and side extensions, (732 Uppingham Road, Thurnby). Agreed to submit a NEUTRAL response with no comments.

c) 15/01629/VAC – variation of condition 13 (house types) of 13/01201/REM, (Open Space OS 123, Pulford Drive, Thurnby). Note that this replaces 15/01488/NMA which was considered at the October meeting of the Parish Council and which was subsequently withdrawn. Agreed to submit a NEUTRAL response with no comments.

d) 15/01730/TCA – works to trees, (60 Main Street, Bushby). It was agreed to provisionally SUPPORT this application subject to the tree wardens confirming their support for the proposed works.

**15/270 HDC LOCAL PLAN OPTIONS CONSULTATION**

The Parish Council’s response as submitted to HDC and circulated to Councillors was noted.

**15/271 NEIGHBOURHOOD PLAN**

It was noted that a presentation by Mr M Bills, HDC Neighbourhood and Green Spaces Officer, had been given to members of the Parish Council, District Councillors and residents who had expressed an interest in joining a Steering Group, prior to the PC meeting. It was recommended by those who attended the presentation that the Parish Council apply to HDC for the designation of a Neighbourhood Area for Thurnby and Bushby. It was proposed by Mrs D Childs and seconded by Mrs E Derrick that the Parish Council apply for the designation of a Neighbourhood Area to include all land to the parish boundary. This was RESOLVED. The Clerk will draft a letter of application.

It was noted that five residents have confirmed that they would join a Steering Group and Mr S Galton agreed to do a further trawl of village groups and organisations, including the two schools, to ascertain if there was any further interest in becoming involved. The following agreed to join the Steering Group as representatives of the Parish Council: Mrs A Burrell, Mrs E Derrick, Dr A Keller and Mr J King. It was noted that a key issue will be identifying a Chair for the Steering Group who will play a pivotal role in driving the plan forward and keeping it on track. There is funding

Clerk

Cllrs NG & AK

District Cllr SG
available towards, for example, consultancy support and administration.

15/272 PLANNING ENFORCEMENT

It was noted that, following concerns expressed at the last meeting regarding mud on the road caused by contractors at the Jelsons development off Pulford Drive, an enforcement case (15/00328/COMS) had been raised by HDC. While there had been some improvement, the Clerk had reported that residents were still expressing concern and an Enforcement Officer is scheduled to visit the site on Tuesday 10 November 2015.

15/273 MANOR FIELD PAVILION

a) Manor Field Pavilion Working Group for Feasibility Study – It was reported that two of the three consultancies invited to put forward proposals for a feasibility study, had made presentations to the MFP Working Group. It was recommended that Pick Everard be appointed at an all-inclusive fee of £4285.50 (+VAT) to be split equally between the Parish Council and St Luke’s. It was proposed by Mrs D Childs and seconded by Mrs A Burrell that the recommendation be approved. This was RESOLVED. It was noted that a meeting has been arranged with Pick Everard and representatives of the Working Group to confirm the requirements of the various parties.

b) Meeting with Mark Perris, HDC Corporate Asset Manager – It was noted that a meeting has been arranged with regard to an interim agreement with the Manor Field Association (Parish Council and Humberstone Rangers) to allow time for leasehold and other related matters to be addressed.

15/274 HIGHWAYS MATTERS

Highway improvements (Court Road, Grange Lane and Main Street) – It was noted that correspondence had been received from a number of residents regarding the priority working trial at the junction of Grange Lane and Court Road/Main Street. This had been circulated to Councillors and forwarded to LCC Highways who are preparing a report on the trial, including the video footage. The report is expected to be complete by the end of November and it was agreed that the Clerk should request a copy of the video footage to be supplied. One member of the Parish Council commented that there was a perception that traffic using the junction with Main Street and the A47 increased during the period of the trial.

15/275 ENVIRONMENTAL MATTERS

a) Trees – Dr A Keller reported that had attended a Stepping Stones visit to Wyre Forest for which there had been no charge. Mr N Garner is checking on an alternative suggestion for siting of the Jubilee Oak tree.

b) Litter – Mr J King reported that he had on several occasion seen someone voluntarily collecting litter on the road to Stoughton.

c) Other environmental matters – Dr A Keller agreed to provide an update on the Leicestershire Local Walks in Thurnby and Bushby to the next meeting.

15/276 LEICESTERSHIRE FIRE AND RESCUE SERVICE CONSULTATION

It was noted that a consultation on ‘Towards 2020: Integrated Risk Management Plan (IRMP)’ is open until 4 December 2015 and is available to view at http://leicestershire-fire.gov.uk/irmp It was noted that as the direct impact on Thurnby and Bushby are minimal, the Parish Council would not make a collective response. It was noted that Councillors may wish to respond as individuals.

15/277 CHANGES TO SCHOOL PROVISION IN LEICESTER

An update was circulated. Concerns were expressed at the impact on school transport provision and the potential ‘knock on’ effect on traffic between
Thurnby/Bushby and Oadby.

15/278 REVIEW OF JOB DESCRIPTION OF THE CLERK
It was noted that the final revised job description was still to be sent to the Clerk.

15/279 AGENDA ITEMS FOR NEXT MEETING
It was agreed that the following will be included on the next agenda:
- Update on Leicestershire Village Walks.
- Report of the Grass Cutting Project Board.

15/280 DATE OF NEXT MEETING
The next meeting will be held on Monday 14 December 2015, commencing at 7.00 pm at the Manor Field Pavilion.

The meeting closed at 20.40.

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Chair, 14 December 2015