MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MANOR FIELD PAVILION, GRANGE LANE, THURNBY, ON MONDAY 12 OCTOBER 2015, AT 7.00 P.M.

PRESENT
Members: Mrs P Chamberlain (Chair), Mrs A Burrell, Mrs E Derrick, Mr N Garner, Mr H Gopsill, Mr I Harris, Dr A Keller and Mr J King.
Clerk: Mrs S Bloy

Members of the Public: There was one member of the public present. In addition, PC S Winn was present for agenda item 6 (Report from the Police) and Ms H Chadwick (HDC Environment Co-ordinator) and Mr L Warren (WatersideCare Project Officer) for agenda item 7 (The Willowbrook Project).

15/235 APOLOGIES FOR ABSENCE
Apologies for absence were received and accepted from Mrs S Johnson and for late arrival from Dr A Keller. Apologies for absence were also received from District Cllr Mr P Elliott.

15/236 REQUESTS FOR DISPENSATION FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST
There were no requests for dispensation.

15/237 MINUTES OF THE MEETING HELD ON MONDAY 14 September 2015
The minutes of the meeting held on 14 September 2015 were approved.

15/238 MATTERS ARISING FOR INFORMATION
There were no matters arising for information.

15/239 MATTERS RAISED BY MEMBERS OF THE PUBLIC
A member of the public stated that they wished to make observations regarding the Manor Field play area under agenda item 6 (Report from the Police).

15/240 REPORT FROM THE POLICE
The Chair welcomed PC S Winn for this item. PC Winn reported that there has been an increase in crime in the area over recent weeks and as a consequence police presence has been increased. Manor Field is being monitored, particularly on Friday and Saturday evenings and the managers of Co-operative Food on Station Road have been advised to close the gate leading to the staff car park as a deterrent to anti-social behavior. A member of the public commented that there are also incidents of ASB on Sunday evenings at Manor Field and a member of the Parish Council reported that elderly neighbours had reported incidents of knocking on doors in the early hours of the morning. PC Winn agreed to look into these matters. In addition, he reported that a PCSO would be monitoring parking outside the primary schools.

19.25: Dr A Keller joined the meeting.

15/241 PRESENTATION ON THE WILLOWBROOK PROJECT
The Chair welcomed Ms H Chadwick and Mr L Warren for this item. An outline of the Willowbrook Project was given and it was reported that there are concerns that the Bushby Brook, which flows into the Willow Brook is at risk. As a consequence the Parish Council’s help is being sought in identifying a group of volunteers to undertake water testing and conservation work. It was suggested that a good starting point
would be an article in the next issue of the TABS newsletter and an approach to the Thurnby and Bushby Society, which promotes environmental issues in the parish.

15/242  **GENERAL PURPOSES COMMITTEE**

It was agreed that there was no need for a meeting of the GPC.

15/243  **CLERK’S REPORT**

The following planning decisions were reported:

- **15/01071/TPO** — works to trees (HDC TPO 129), (3 Grange Lane, Thurnby). Approved.
- **15/01183/TCA** — works to trees (734 Uppingham Road, Thurnby). Approved.
- **15/01210/NMA** — modifications to canopy over front door and amendments to glazing to rear extension (7 Charnwood Drive, Thurnby). Refused.

In addition, it was noted that concerns over the state of the closed area of footpath D19 had been reported to LCC Highways and that the matter had been referred to Severn Trent.

15/244  **COUNCILLORS’ REPORTS**

a) **Memorial Hall** — it was reported that a meeting is to be held during the week commencing 19 October 2015.

b) **TABSASA** — there was nothing to report.

c) **Manor Field Pavilion** — it was reported that at a meeting of the Manor Field Association held on 12 October 2015, an agreement between Humberstone Rangers and St Luke’s football team regarding use of the football ground and changing rooms on Saturdays had been reviewed and the following amendments agreed:

- Only one set of keys be issued to the St Luke’s signatory for the purposes of usage by St Luke’s football team only and no further copies to be made.
- Security of the Pavilion to be considered at all time, including locking the building during matches.

15/245  **PLANNING APPLICATIONS**

a) **15/01269/FUL** — erection of four dwellings (revised scheme of 12/01325/FUL). (Land rear of 22 Station Road, Thurnby). NEUTRAL with no comments.

b) **15/01447/FUL** — erection of single storey rear and front extensions (revised scheme of 14/01650/FUL). (7 Charnwood Drive, Thurnby). NEUTRAL with no comments.

c) **15/01463/FUL** — erection of single storey rear extension. (15 Wadkins Way, Bushby). NEUTRAL with no comments.

d) **15/01488/NMA** — substitution of house types (in relation to reserved matters of 13/01201/REM). (Open Space, OS123, Puford Drive, Thurnby). NEUTRAL with no comments. However, concern was expressed at the mud and other debris being deposited on the highway by contractors and it was agreed that the Clerk should raise this issue with officers at HDC.

15/246  **HDC LOCAL PLAN OPTIONS CONSULTATION**

It was reported that there had been a good turnout at the drop in session held on 3 October 2015 with over 80 residents in attendance. District and local Parish Councillors are holding further sessions in Houghton-on-the Hill and Scraptoft and HDC is to hold a surgery on Wednesday 14 October, from 12.00 noon to 19.00 at Scraptoft Village Hall.

It was noted that nine options, based on land put forward following a Call for Sites across the District, were presented in the Consultation Paper, including four potential Strategic Development Areas (SDAs), (land to the East of Scraptoft and Thurnby;
land to the East of Lutterworth; and, two alternative sites in Kibworth). It was noted that the proposed SDA of at least 1,000 dwellings to the East of Scraptoft and Thurnby relies on the proposed relief road linking Scraptoft Lane at the junction with Covert Lane and the A47. It was commented that the proposed relief road would not ease congestion in Scraptoft Village and that traffic heading for the City of Leicester or cutting through to Oadby to the South of the PUA, would continue to use Station Lane/Road and the junction with the A47 which is already at capacity. Furthermore, it was noted that Thurnby, Bushby and Scraptoft already have a commitment of 761 dwellings which will rise to 939 should the Gladman proposal for 178 dwellings on land off Beeby Road be approved. The proposal for at least 1,000 additional dwellings in the SDA would result in a severe erosion of the Area of Separation between Thurnby, Bushby and Scraptoft and a highly disproportionate contribution to the housing needs of the District.

While it was acknowledged that Option 1 (Rural) would spread the distribution of housing, the benefits on infrastructure across the District would be proportionately low. It was agreed that the preferred option is Option 6 (Lutterworth SDA) as this would provide a much needed by-pass for Lutterworth, and a level of infrastructure which would be sustainable, particularly in light of the proposed extension to Magna Park. It was further agreed that the Clerk would draft a response to the Consultation and circulate to members of the Parish Council for comment.

15/247 NEIGHBOURHOOD PLANNING

It was reported that five residents had confirmed their interest in joining a Neighbourhood Plan Steering Group, following an exploratory meeting held on 17 September 2015. It was proposed by Mrs D Childs and seconded by Mr I Harris, that the Parish Council should make an application to Harborough District Council for the designation of a Neighbourhood Area. This was RESOLVED. As a first stage in the process, it was agreed that Mr M Bills, HDC’s Neighbourhood and Green Spaces Officer be invited to make a presentation to members of the Parish Council and those wishing to join the Steering Group, prior to the next meeting of the PC on Monday 9 November 2015, commencing at 7.00 pm.

15/248 MANOR FIELD PAVILION

It was reported that an initial meeting of the Manor Field Pavilion Working Group had been held at which it had been agreed that, due to the timescale involved, it was not appropriate to apply to HDC for a Community Grant to undertake a feasibility study in relation to the Manor Field Pavilion. It had instead been recommended that:

- the Parish Council and St Luke’s Church agree, in principle, to pursue a joint project regarding the Manor Field Pavilion as a whole community resource;
- the Parish Council and St Luke’s Church commission a feasibility study, with a maximum budget of £6,000, to be split equally;
- a questionnaire regarding the future of the Manor Field Pavilion as a community resource, be circulated to residents with the next issue of the TABS newsletter.

In addition, the Clerk reported that Mr M Perris, HDC Corporate Asset Manager, had confirmed that an interim agreement with the Manor Field Association would be issued, to allow the Parish Council time to pursue issues relating to taking on a primary lease/freehold. It was proposed by Mrs D Childs and seconded by Mr I Harris that the following be agreed:

- to pursue taking on the primary lease/freehold of the Manor Field Pavilion with HDC;
- to take up an interim agreement (12 months) with HDC:
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- a maximum budget of £3,000 towards a feasibility study;
- Parish Council members of the Working Party and the Clerk to be authorised to have discussions with St Luke’s Church regarding the feasibility study;
- all recommendations of the Working Group to be subject to RESOLUTION by the Parish Council.

This was RESOLVED with one Councillor abstaining.

15/249 S106 TRAINING EVENT HELD AT HDC ON 5 OCTOBER 2015
It was reported that the above event, attended by Mrs E Derrick, Mr J King and the Clerk had provided a useful insight into the PC’s potential input to s106 agreements. The importance of identifying local need was highlighted and gathering evidence of this to inform discussions with developers and support bids for funding.

15/250 HIGHWAYS MATTERS
a) Highway improvements (Court Road, Grange Lane and Main Street) – It was noted that the trial of priority working at the junction of Grange Lane with Court Road and Main Street is taking place from 12-16 October 2015. Concern was expressed that: there had not been sufficient advance signage of the trial; signage during the trial was considered inadequate; cones were not the interlocking type which had been expected; and, the extent of the trial area was not in accordance with the original proposed scheme. It was agreed that the Clerk should raise these issues with HDC Highways.

b) Parking outside St Luke’s and Fernvale Schools – It was reported that incidents of infringement of the marking restrictions in the vicinity of St Luke’s have been reported to LCC Highways and the Police.

15/251 CHANGES TO SCHOOL PROVISION IN LEICESTERSHIRE
Ongoing discussions regarding the Oadby Family of Schools were noted and it was agreed that this be included on the agenda of future meeting to enable the Parish Council to monitor the impact that this will have on residents of Thurnby and Bushby.

15/252 GRASS CUTTING
It was reported that seven cuts had been completed, with a further one scheduled for early November. It was noted that the Parish Council had budgeted for up to nine cuts and agreed that the final one be left to March 2016, to allow a cut early in the season.

20.55: It was RESOLVED to continue with the agenda.

15/253 ENVIRONMENTAL MATTERS
a) Tree Wardens – The following were reported:
   - Work to a tree on Hollies Way, which was not covered by a TPO, had been looked at.
   - Advice had been provided to a resident regarding work to a tree on Benion Close. An application will be submitted to HDC as the tree is covered by a TPO.
   - The Oak tree purchased from the Queen’s Estate will be ready for planting at Wadkins next year. As there is insufficient room in the middle of the row of Acers on Jubilee Walk, it was agreed that the Clerk should approach HDC for permission to plant it on the mound next to the tennis courts.

b) Litter – Concern was expressed at the cigarette butts being left on the ground near the Cricket Pavilion at Wadkins. It was agreed that the Clerk should bring this to the attention of the Cricket Club.

c) Other environmental matters – It was reported that the dog bins on Pulford Drive, Somerby Green and outside Fernvale School had not been emptied. It was agreed that the Clerk should contact the contractor.
15/254 PARISH COUNCIL ARTICLE FOR TABS NEWSLETTER
It was agreed that the following be included in the Parish Council’s article: welcome to Mr J King as a new Councillor; neighbourhood plan; grass cutting; traffic calming etc; Manor Field Pavilion; and HDC local plan consultation.

15/255 REVIEW OF JOB DESCRIPTION OF THE CLERK
It was reported that this is being finalised by the Chair and Vice-Chair, together with a suggested revised mileage claim form to be used by Councillors, the Clerk and any other authorised person acting on behalf of the Parish Council, at a standard rate of 45p per mile.

15/256 FINANCIAL MATTERS
It was proposed by Mrs A Burrell and seconded by Mr H Gopsill that the following be approved. This was RESOLVED.

Payments
i) Bains Travel (Taxibus – 5 trips in September) - £225.00 (BACS)
ii) P Richards Environmental Service (dog bins) - £87.40 (Cheque)
iii) Tranter Fire and Security Systems (Maintenance contract £194.04 + call out for fire alarm £91.62) - £285.66 (238.05 + 47.55 VAT) (BACS)
iv) LRALC (Job evaluation (96.30) + Accounts & Financial Regs training (60.00)) - £156.30 (BACS)
v) Turney Landscapes Ltd (grass cutting) - £917.06 (764.22 + 152.84 VAT) (BACS)
vi) D J Woodward (delivery of flyer) - £150.00 (cheque)
vii) The Post Office (HMRC PAYE) – £1,035.76 (cheque)
viii) S R Bloy (Salary, including back pay to 1 April 2015 as agreed at PC meeting held 14/09/15) - £1,480.32 (BACS)
ix) B&Q (Fluorescent tube for Manor Field Pavilion) - £9.00 (ALTO card)
x) Sainsbury’s (stamps) - £7.56 (ALTO card)

Direct Debits
i) Southern Electric - £99.15
ii) British Gas - £35.83
iii) British Telecom – PCIC - £47.85
iv) British Telecom – clerk’s phone and broadband - £52.35

Purchase
i) DCK Beavers Ltd – Payroll provision. As per payroll price list attached. Cost to end of financial year £250.00.

15/257 AGENDA ITEMS FOR NEXT MEETING
It was agreed that the following be included on the next agenda:
- School provision in Leicestershire
- Manor Field Pavilion
- Neighbourhood Plan

15/258 DATE OF NEXT MEETING
The next meeting will be held on Monday 9 November 2015, commencing at 7.00pm at the Manor Field Pavilion.

The meeting closed at

Chair, 9 November 2015