THURNBY AND BUSHBY PARISH COUNCIL

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PARISH COUNCILLORS ARE SUMMONED TO ATTEND THE PARISH COUNCIL MEETING
TO BE HELD ON MONDAY 11 APRIL 2016,
AT THE MANOR FIELD PAVILION, GRANGE LANE, THURNBY AT 7.00 P.M.

AGENDA

1. CO-OPTION TO THE PARISH COUNCIL

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE AND APPROVE WRITTEN REQUESTS FOR DISPENSATION FROM MEMBERS ON
   MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14 MARCH 2016

5. MATTERS ARISING FOR INFORMATION

6. MATTERS RAISED BY MEMBERS OF THE PUBLIC – please see footnote to the Agenda.

7. GENERAL PURPOSES COMMITTEE
   To agree a date for a meeting of the GPC if deemed necessary.

8. CLERK’S REPORT

9. COUNCILLORS’ REPORTS
   a) Memorial Hall – the minutes of the meeting held on 15 March 2016 have been circulated.
   b) TABSASA
   c) Manor Field Association

10. FINANCIAL MATTERS
    a) To agree the payments and purchases as detailed on the financial schedule (draft circulated to
        Councillors and final schedule to be tabled).
    b) To note arrangements for the Annual Return 2016.

11. PLANNING APPLICATIONS FOR CONSIDERATION
    a) 16/00396/FUL – works to trees (The Vicarage, Main Street, Thurnby)
    b) 16/00411/FUL – erection of two dwellings (revised scheme of 15/00510/FUL and 15/01108/FUL),(13
       Dalby Avenue, Bushby)
    c) 16/00478/TPO – works to trees: fell two Horse Chestnut trees (County TPO 13A1), (9 Newstead
       Avenue, Bushby)

12. PLANNING ENFORCEMENT CASES OPENED IN THURNBY AND BUSHBY
    To note that a planning application for work to Winkadale Hall, Uppingham Road, Bushby has been
    received by HDC (16/00568/FUL) – this will be brought to the next Parish Council meeting for
    consideration.

13. DESIGNATION OF NEIGHBOURHOOD AREA FOR THURNBY AND BUSHBY
    To note that the designation of the Neighbourhood Area has been approved and can be viewed at
    http://www.harborough.gov.uk/approved-neighbourhood-areas and to agree the next steps.

14. HIGHWAYS MATTERS
    a) Highway improvements (Court Road, Grange Lane and Main Street) – to note that a response is still
       awaited from LCC Highways regarding detailed plans associated with widening the pavement at the
 eastern end of Grange Lane and the introduction of priority working.

15. HILL COURT COMMUNITY CENTRE
To receive a progress report regarding the Parish Council taking over the lease.

16. MANOR FIELD PAVILION
a) To note the Parish Council’s response to correspondence received from the St Luke’s Working Party, as circulated to Councillors
b) To note that a bid is being prepared for s106 funding for work to the football ground changing facilities at the Manor Field Pavilion. This will be brought to the Parish Council for comment at the meeting to be held on 9 May 2016, in order to meet the submission deadline of 13 May 2016.

17. HOUGHTON-ON-THE-HILL NEIGHBOURHOOD PLAN
a) To receive a verbal report on the stakeholder consultation event.
b) To consider a response to the Stakeholder Issues and Priorities Consultation.

18. TO GIVE CONSIDERATION TO THE QUEEN’S 90TH BIRTHDAY CELEBRATION

19. FOLLOW UP TO PREVENT TRAINING ATTENDED BY COUNCILLORS

20. CHANGES TO SCHOOL PROVISION IN LEICESTERSHIRE
To note an update on progress.

21. CONSULTATION ON ELECTORAL REVIEW WITHIN HARBOUROUGH DISTRICT
To note the above and that presentations are to be given on Wednesday 20 April 2016 at 2.30pm and 5.30 pm at HDC.

22. TO RECEIVE AN PARISH COUNCIL ID AND PUBLICITY MATERIAL

23. ATTENDANCE AT SLCC TRAINING ON CHARITABLE TRUSTS

24. UNITY TRUST BANK
a) To complete a new Bank Mandate.
b) To note that Unity Trust current bank accounts will no longer pay interest and agree to establish an interest bearing deposit account.

25. ENVIRONMENTAL MATTERS
a) To receive a report from the Tree Wardens.
b) Litter.
c) Other environmental matters.

26. ANNUAL PARISH MEETING ON MONDAY 16 MAY COMMENCING AT 7.00 PM
To agree items for the agenda.

27. TO RECEIVE AGENDA ITEMS FOR THE NEXT MEETING

28. DATE AND TIME OF NEXT MEETING
To note that the next meeting will be held on Monday 9 May 2016, commencing at 7.00 pm, in the Manor Field Pavilion.

Clerk to the Parish Council

NOTE REGARDING MATTERS RAISED BY MEMBERS OF THE PUBLIC
Any member of the public wishing to make representations, ask questions or give evidence must notify the Clerk prior to the commencement of the meeting. The time allowed for each member of the public to make a representation, ask questions or give evidence is limited to three minutes. Where there is a group of members of the public wishing to make similar representations, ask similar questions or give similar evidence, the group must appoint one representative to speak on its behalf.

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PLANNING
a. 16/00065/FUL - erection of two storey side extension, including integral garage, following demolition of existing garage (24 Wadkins Way). Application withdrawn.
b. 16/00116/NOT - erection of single storey rear extension (18 Scrivener Close). Permission not required.
c. 16/00157/FUL - removal of existing temporary portakabin and two poly tunnels and erection of new single storey office building with associated parking. Coles Nurseries, Uppingham Road, Thurnby. Approved.
d. 16/00249/TCA - works to trees (68 Main Street). Approved.

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OTHER MATTERS
a. Parish Council website and publicity material – I have now been given access to a beta site and have started to review what we should be including. I have received initial guidance and am working through the extremely comprehensive manual. I would welcome Councillors' input once I have mapped out an idea of content. This and the move to Hill Court present an opportunity to rethink the Parish Council’s publicity material and I will give my initial thoughts at the meeting, including developing a new logo. The company who have quoted for producing ID badges are able to supply artwork, but need some ideas from Councillors. Please put your thinking hats on.
b. Hill Court Community Centre – My thanks to Elaine Derrick for her invaluable advice regarding the Hill Court move. We have met with the solicitor and it is hoped that the agreement will be assigned by the end of April. There are still issues regarding the licence to the LCC Children’s Centre to use the premises – a meeting is to be held later this week. I have booked to use the Centre for the Annual Parish Meeting on Monday 16 May, but I have left the next meeting of the Parish Council to take place in the Manor Field Pavilion. There will then be issues regarding changing the utilities and phone/internet and actually taking the building over. HDC have agreed to contribute £200 towards the redecoration, and decisions will need to be made about how much the Parish Council has redecorated/made good at this point in time.
c. Manor Field Pavilion – I have circulated correspondence with the St Luke's Working Party. I will report further at the meeting.
d. PCC Election Duty – I have been asked to take on the role of Returning Officer at the Memorial Hall, Thurnby in the forthcoming PCC Election. I was originally asked to be a Poll Clerk in Scraptoft. This is at no cost to the Parish Council.

d. Consultation on Electoral Review within Harborough District – Councillors are invited to attend presentations on Wednesday 20 April at 2.30 or 5.30 pm, at HDC. It is likely that the review will impact on most Parishes, and attendance is therefore encouraged by HDC.

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MATTERS FOR DISPLAY
a. Came and Company (PC insurance brokers), Council Matters.