PARISH COUNCILLORS ARE SUMMONED TO ATTEND THE PARISH COUNCIL MEETING
TO BE HELD ON MONDAY 9 NOVEMBER 2015,
AT THE MANOR FIELD PAVILION, GRANGE LANE, THURNBY AT 7.00 P.M.

AGENDA

1. APOLOGIES FOR ABSENCE
2. TO RECEIVE AND APPROVE WRITTEN REQUESTS FOR DISPENSATION FROM MEMBERS ON
MATTERS IN WHICH THEY HAVE A DISCLOSABLE PECUNIARY INTEREST
3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12 OCTOBER 2015
4. MATTERS ARISING FOR INFORMATION
5. MATTERS RAISED BY MEMBERS OF THE PUBLIC – please see footnote to the Agenda
6. GENERAL PURPOSES COMMITTEE
   To agree a date for a meeting of the GPC if deemed necessary.
7. CLERK’S REPORT
8. COUNCILLORS’ REPORTS
   a) Memorial Hall; b) TABSASA; c) Manor Field Association.
9. TO CONSIDER AN APPLICATION FROM TABSASA FOR GRANT FUNDING
10. FINANCIAL MATTERS
    To agree the payments and purchases as detailed on the financial schedule (draft circulated to
    Councillors and final schedule to be tabled).
11. PLANNING APPLICATIONS FOR CONSIDERATION
    a) 15/01497/FUL – erection of single storey rear extension and front porch, (68 Main Street, Bushby).
    b) 15/01498FUL – erection of single storey rear and side extensions, (732 Uppingham Road, Thurnby).
    c) 15/01629/VAC – variation of condition 13 (house types) of 13/01201/REM, (Open Space OS 123,
        Pulford Drive, Thurnby). Note that this replaces 15/01488/NMA which was considered at the October
        meeting of the Parish Council and which was subsequently withdrawn.
    d) 15/01730/TCA – works to trees, (60 Main Street, Bushby).
12. HDC LOCAL PLAN OPTIONS CONSULTATION
    To note the Parish Council’s response to the above consultation which was submitted by the deadline of
    30 October 2015.
13. NEIGHBOURHOOD PLANNING
    a) To note the procedures for submitting an application to Harborough District Council for the designation
       of a Neighbourhood Area.
    b) To agree the Parish Council representatives to sit on the Neighbourhood Planning Steering Group.
14. PLANNING ENFORCEMENT
    To receive an update on the planning enforcement case (15/00328/COMS) raised following concerns
    expressed by the Parish Council in relation to mud on the road relating to the Jelsons development of
    Pulford Drive.
15. MANOR FIELD PAVILION
   a) To receive a report on the outcomes of the presentations by potential consultants on the preparation of a feasibility study.
   b) To note that a meeting has been arranged with officers at HDC to pursue the issue of an interim agreement.

16. HIGHWAYS MATTERS
   a) Highway improvements (Court Road, Grange Lane and Main Street) – to note correspondence received regarding the priority working trial at the Grange Lane junction and that the report on the video footage is expected to be provided by LCC Highways for consideration at the December meeting of the Parish Council.

17. ENVIRONMENTAL MATTERS
   a) To receive a report from the Tree Wardens.
   b) Litter
   c) Other environmental matters.

18. LEICESTERSHIRE FIRE AND RESCUE SERVICE CONSULTATION
   To note that a consultation on ‘Towards 2020: Integrated Risk Management Plan (IRMP)’ opened on 25 September until 4 December 2015 and is available to view at http://leicestershire-fire.gov.uk/irmp

19. TO RECEIVE AN UPDATE ON POTENTIAL CHANGES TO SCHOOL PROVISION IN LEICESTERSHIRE

20. REVIEW OF THE JOB DESCRIPTION OF THE CLERK
   To receive a report on the above.

21. TO RECEIVE AGENDA ITEMS FOR THE NEXT MEETING

22. DATE AND TIME OF NEXT MEETING
   To note that the next meeting will be held on Monday 14 December 2015, commencing at 7.00 pm, in the Manor Field Pavilion.

Clerk to the Parish Council

NOTE REGARDING MATTERS RAISED BY MEMBERS OF THE PUBLIC
Any member of the public wishing to make representations, ask questions or give evidence must notify the Clerk prior to the commencement of the meeting. The time allowed for each member of the public to make a representation, ask questions or give evidence is limited to three minutes. Where there is a group of members of the public wishing to make similar representations, ask similar questions or give similar evidence, the group must appoint one representative to speak on its behalf.
13/2015 PLANNING

a  15/01235/FUL & 15/01236/LBC – erection of a pitched roof canopy with supporting timber frame to front door (restrospective), 11 Main Street, Thurnby. Approved.

b  15/01268/FUL – change of use from garaging to B8 storage, (Telford Way garages, Telford Way, Thurnby). Approved

c  15/01269/FUL – erection of four dwellings (revised scheme of 12/01325/FUL), (Land at rear of 22 Station Road, Thurnby). Application withdrawn.

d  15/01366/NOT – erection of single storey rear extension (8 The Pines, Bushby). Permission not required.

e  15/01488/NMA – substitution house types (in relation to reserved matters of 13/01201/REM), (Open Space OS 123, Pulford Drive, Thurnby). Application withdrawn.

14/2015 OTHER MATTERS

a Unity Trust Bank – using on-line banking to make payments following the last meeting went well and certainly saved time. Payments were authorised by Mrs A Burrell and Mr H Gopsill immediately after the meeting and were processed by Unity Trust the next day. Clearly the Parish Council will need to continue to use cheques for some payments, but hopefully the majority can be made on-line.

b HDC Local Plan Options Consultation – Reviewing the consultation documents and preparing the Parish Council’s response was quite a lengthy process. It was useful to read the comments submitted by others during the process. My thanks to Councillors who commented on the draft response as I was putting it together. I hope that the final version is a reflection not only of the discussion at the October meeting of the Parish Council, but also of related issues over the last couple of years. A copy of the submitted comments has been circulated and is on the agenda as item 12.

c HDC Community Governance Review: Parishes of Houghton-on-the-Hill and Hungarton – I received notification that the District Council is considering a parish boundary change at the request of the two parish councils. This was received too late to put on the agenda. I will bring a copy of the proposed changed boundaries to the meeting for information. The deadline for submission of any comments is 18 December 2015, should the Parish Council wish to make any observations.

d Planting of Oak Tree at Wadkins – I have obtained permission from Mr J Kemp for the Oak tree being looked after by Mr N Garner, to be planted on the mound close to the tennis courts. He has confirmed that there are no underground services in the vicinity.

e Parish Council’s Article for the TABS Newsletter – The article has been submitted and I am circulating a copy with this report. This includes guidance on crops being planted in fields crossed by Public Footpaths, following residents raising this in relation to footpath D18 which goes from Court Road to Evington.

f Manor Field Pavilion – I am currently working on a questionnaire seeking views on the future of the Manor Field Pavilion. This will be circulated to residents with the next issue of the TABS Newsletter.

g Leicestershire County Council Website Service – Earlier in the year I was part of a small Focus Group which considered what should be included in an invitation to tender to take over the LCC Website Service which supports the Leicestershire Parish Council websites. The cost to the Parish Council is likely to increase and will therefore need to be taken into account when agreeing the budget for 2016/17.

15/2015 FORTHCOMING EVENTS

a Thursday 19 November 2015, ‘Clerks’ Coffee Time’ to be held at 10.00 am at the Great Glen Parish Council Office – occasional networking meeting organised by Hayley Cawthorne, HDC
Parish Liaison Officer.

b Thursday 19 November 2015, meeting with Mark Perris, HDC Assets Officer, ref Manor Field Pavilion agreement to be held at 13.00 at HDC and to be attended by Mrs A Burrell, Mrs E Derrick, Mr B Austick (Humberstone Rangers) and the Clerk.

c Tuesday 8 December 2015, SLCC Branch Meeting and lunch, to be held at 10.00 at the Space Centre.

d Wednesday 27 January 2016, HDC Annual Parish Liaison Meeting, commencing at 17.30 for networking, followed by presentations from 18.30 – 20.30, at the Leicester Grammar School, Great Glen. To be attended by the Clerk. Councillors are asked to confirm if they wish to attend.

ITEMS FOR INSPECTION

16/2015

a LRALC 2015 Newsletter No. 7
b In Unity, Autumn 2015
c Clerks and Councils Direct
d SLCC – The Clerk magazine, July 2015
e SLCC Conference and Training Programme, 2016

Sue Bloy
Clerk to Thurnby and Bushby Parish Council